

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James, Vice Chair: Councillor Paulene Frost
Clerk: Ricky Neave



All Parish Council Meetings are open to the Public and Press

Wednesday 13th March 2019

To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, this will be held at Uplyme Village Hall on **Wednesday 13th March 2019 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave
Parish Clerk

Friday 8th March 2019

7.15pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Report from County Councillor – Mr Ian Lloyd Hall**Report from District Councillor – Mr Ian Thomas**

Item	Agenda																						
1	<p>Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>																						
2	<p>Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.</p>																						
3	<p>To receive declarations of interests Local Authorities Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>																						
4	<p>Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>																						
5	<p>Chairman's announcements</p>																						
6	<p>To receive and sign the minutes of the Full Council meeting held on 13th February 2019 (Previously circulated) LGA 1972 Sch 12 para 41(1)</p>																						
7	<p>Planning Planning report and any other planning business.</p>																						
8	<p>Approval and signing of Parish Accounts for the month of February 2019 Internal Audit Accounts & Audit Regulations 2003 reg 2 Council is asked to approve the accounts for February 2019. The Unity Trust Bank balance states £34,490.77 as of the 28th February 2019.</p> <table border="1" data-bbox="148 1581 1174 2074"> <thead> <tr> <th data-bbox="148 1581 339 1626">Gross</th> <th data-bbox="339 1581 1174 1626">Payee</th> </tr> </thead> <tbody> <tr> <td data-bbox="148 1626 339 1671">£13.50</td> <td data-bbox="339 1626 1174 1671">Uplyme Village Hall - Extra Room Hire Jan 2018</td> </tr> <tr> <td data-bbox="148 1671 339 1715">£604.33</td> <td data-bbox="339 1671 1174 1715">Fluxy's Garden Services - Monthly Grass Cutting</td> </tr> <tr> <td data-bbox="148 1715 339 1760">£240.00</td> <td data-bbox="339 1715 1174 1760">Fluxy's Garden Services - Drainage & Ditches 1 day</td> </tr> <tr> <td data-bbox="148 1760 339 1805">£1,041.23</td> <td data-bbox="339 1760 1174 1805">Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)</td> </tr> <tr> <td data-bbox="148 1805 339 1850">£10.80</td> <td data-bbox="339 1805 1174 1850">Parish Monthly Telephone & email Charge</td> </tr> <tr> <td data-bbox="148 1850 339 1895">£8.15</td> <td data-bbox="339 1850 1174 1895">Paper Printing and Copies</td> </tr> <tr> <td data-bbox="148 1895 339 1939">£46.80</td> <td data-bbox="339 1895 1174 1939">Clerks Expenses and Mileage</td> </tr> <tr> <td data-bbox="148 1939 339 1984">£240.00</td> <td data-bbox="339 1939 1174 1984">PKF Littlejohn - External audit fee 2017/18</td> </tr> <tr> <td data-bbox="148 1984 339 2029">-£770.00</td> <td data-bbox="339 1984 1174 2029">Wakely & Sons Re: Beevor (Internment)</td> </tr> <tr> <td data-bbox="148 2029 339 2074">-£770.00</td> <td data-bbox="339 2029 1174 2074">Monthly Income</td> </tr> </tbody> </table>	Gross	Payee	£13.50	Uplyme Village Hall - Extra Room Hire Jan 2018	£604.33	Fluxy's Garden Services - Monthly Grass Cutting	£240.00	Fluxy's Garden Services - Drainage & Ditches 1 day	£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)	£10.80	Parish Monthly Telephone & email Charge	£8.15	Paper Printing and Copies	£46.80	Clerks Expenses and Mileage	£240.00	PKF Littlejohn - External audit fee 2017/18	-£770.00	Wakely & Sons Re: Beevor (Internment)	-£770.00	Monthly Income
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	£2,204.81	Monthly Expense																								
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9	Payments LGA 1972 s150 (5) To review and approve the items of expenditure for March 2019.																									
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10	Parish Council Elections Council is ask to note that the Clerk has hand delivered the Election Nomination packs to all current ten Councillors on Tuesday, 05/03/2019. A public election notice will be sent out to display on the Uplyme website/public notice board on Friday, 22nd March 2019 for interested parties. Completed prospective candidates forms must be returned by hand to the returning officer at Blackdown House by 4.00pm Wednesday, 03/04/2019.																									
11	Millennium Copse Council is asked to note and approve an annual cost for maintenance from the local contractor Fluxy's (previously circulated) as recommended by the Millennium Copse team.																									
12	Uplyme Traffic Management Strategy and Highways Council is asked to discuss latest update and progress from the Uplyme Traffic Team to include: B3165 Wall near Crogg Lane -																									
13	Devon Air Ambulance (DAA) Night Landing Project Council is asked to hear an update report from Councillor Pullinger, discuss and propose steps towards the implementation, planning and funding towards the project.																									
14	Overhanging Trees and Hedges Council is asked to note, discuss and hear an update on the hazardous and safety situation of overhanging trees and hedges in Lyme Road, Uplyme and propose further measures of action to alleviate the problems with high vehicles, especially buses that have had several windows broken.																									
15	Uplyme Playground Maintenance and Future Costs Council is asked to discuss and approve to maintain and repair current equipment which is showing signs of disrepair or research possible solutions and funding to replace with new playground equipment and area.																									
16	Uplyme Village Weed and Litter Clear Up / Great British Clean Up 2019 (22/03/2019-23/04/2019) Council is asked to discuss and propose a date for 2019 Village Weed and Litter clear up (as previous year Sunday, 13 th May 2018), (email circulated).																									

17	<p>Emails/Letters to the Council To note Emails and Letters received and sent to Councillors:</p> <table border="1" data-bbox="150 181 1355 719"> <thead> <tr> <th data-bbox="150 181 496 226">From</th> <th data-bbox="496 181 1182 226">Subject</th> <th data-bbox="1182 181 1355 226">Received</th> </tr> </thead> <tbody> <tr> <td data-bbox="150 226 496 271">Uplyme Clerk</td> <td data-bbox="496 226 1182 271">Councillor reminder for declaring interests</td> <td data-bbox="1182 226 1355 271">07/03/2019</td> </tr> <tr> <td data-bbox="150 271 496 315">Robinson, Ben</td> <td data-bbox="496 271 1182 315">East Devon Forest Plan Consultation</td> <td data-bbox="1182 271 1355 315">06/03/2019</td> </tr> <tr> <td data-bbox="150 315 496 360">Healthwatch Devon</td> <td data-bbox="496 315 1182 360">Healthwatch Voices Bulletin</td> <td data-bbox="1182 315 1355 360">06/03/2019</td> </tr> <tr> <td data-bbox="150 360 496 405">Councillor Ian Hall</td> <td data-bbox="496 360 1182 405">Re: B3165 Uplyme</td> <td data-bbox="1182 360 1355 405">05/03/2019</td> </tr> <tr> <td data-bbox="150 405 496 472">Devon County Council</td> <td data-bbox="496 405 1182 472">More families apply for secondary school places in Devon</td> <td data-bbox="1182 405 1355 472">01/03/2019</td> </tr> <tr> <td data-bbox="150 472 496 539">CPRE Devon Director</td> <td data-bbox="496 472 1182 539">Invitation. Devon's New Housing Need - A Government & Local Authority Perspective.</td> <td data-bbox="1182 472 1355 539">28/02/2019</td> </tr> <tr> <td data-bbox="150 539 496 651">Info - Devon Communities</td> <td data-bbox="496 539 1182 651">Community Led Planning and Devon Community Resilience Email from Martin Rich at Devon Communities Together</td> <td data-bbox="1182 539 1355 651">26/02/2019</td> </tr> <tr> <td data-bbox="150 651 496 719">Keep Britain Tidy</td> <td data-bbox="496 651 1182 719">Join Keep Britain Tidy's Great British Spring Clean</td> <td data-bbox="1182 651 1355 719">08/02/2019</td> </tr> </tbody> </table>	From	Subject	Received	Uplyme Clerk	Councillor reminder for declaring interests	07/03/2019	Robinson, Ben	East Devon Forest Plan Consultation	06/03/2019	Healthwatch Devon	Healthwatch Voices Bulletin	06/03/2019	Councillor Ian Hall	Re: B3165 Uplyme	05/03/2019	Devon County Council	More families apply for secondary school places in Devon	01/03/2019	CPRE Devon Director	Invitation. Devon's New Housing Need - A Government & Local Authority Perspective.	28/02/2019	Info - Devon Communities	Community Led Planning and Devon Community Resilience Email from Martin Rich at Devon Communities Together	26/02/2019	Keep Britain Tidy	Join Keep Britain Tidy's Great British Spring Clean	08/02/2019
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18	<p>Parish Clerks Delegated Powers The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101</p>																											
19	<p>Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.</p>																											
20	<p>Notice of items to be taken into consideration at the next meeting in April 2019. Councillors are asked to highlight any further items. East Devon Forest Plan Consultation (Uplyme) – Bus Stops decision -</p>																											
21	<p>Date of next meeting The Council is asked to note that Wednesday 10th April 2019 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend.</p>																											