

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James, Vice Chair: Councillor Paulene Frost
Clerk: Ricky Neave



All Parish Council Meetings are open to the Public and Press

Wednesday 12th September 2018

To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, this will be held at Uplyme Village Hall on **Wednesday 12th September 2018 at 7.15pm**. The meeting will consider the items set out below. Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave
Parish Clerk

Friday 7th September 2018

7.15pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Report from County Councillor – Mr Ian Lloyd Hall

Report from District Councillor – Mr Ian Thomas

Item	Agenda																										
1	Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.																										
2	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.																										
3	To receive declarations of interests Local Authorities Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).																										
4	Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.																										
5	Chairman's announcements																										
6	To receive and sign the minutes of the Full Council meeting held on 8th August 2018 (Previously circulated) LGA 1972 Sch 12 para 41(1)																										
7	Planning Planning report and any other planning business.																										
8	Approval and signing of Parish Accounts for the month of August 2018 Internal Audit Accounts & Audit Regulations 2003 reg 2 Council is asked to approve the accounts for August 2018. The Unity Trust Bank balance states £26,444.20 as of the 31 st August 2018. <table border="1"><thead><tr><th>Gross</th><th>Payee</th></tr></thead><tbody><tr><td>£1,041.23</td><td>Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)</td></tr><tr><td>£10.80</td><td>Parish Monthly Telephone & email Charge</td></tr><tr><td>£2.78</td><td>Postage - Small Claims Court & ERB Certificates</td></tr><tr><td>£46.80</td><td>Clerks Expenses and Mileage</td></tr><tr><td>£20.00</td><td>Wreath donated to British Red Cross</td></tr><tr><td>£39.58</td><td>Uplyme Website Bac up Software - Annual fee</td></tr><tr><td>£649.33</td><td>Fluxy's Garden Services July 2018 -War Mem Cut x 2 - Weed Spraying</td></tr><tr><td>£427.32</td><td>DCC Highways - New Village Signs</td></tr><tr><td>£36.70</td><td>DCC Highways - New Village Signs (Extended Posts)</td></tr><tr><td>-£385.00</td><td>Burial M. Thomason (A J Wakely & Sons) plot 72</td></tr><tr><td>-£132.00</td><td>Richard Green Headstone Re: Warren plot 122</td></tr><tr><td>£106.20</td><td>M Copse Initial grass/scrub Cut flail mower hire-Fowler Hire</td></tr></tbody></table>	Gross	Payee	£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)	£10.80	Parish Monthly Telephone & email Charge	£2.78	Postage - Small Claims Court & ERB Certificates	£46.80	Clerks Expenses and Mileage	£20.00	Wreath donated to British Red Cross	£39.58	Uplyme Website Bac up Software - Annual fee	£649.33	Fluxy's Garden Services July 2018 -War Mem Cut x 2 - Weed Spraying	£427.32	DCC Highways - New Village Signs	£36.70	DCC Highways - New Village Signs (Extended Posts)	-£385.00	Burial M. Thomason (A J Wakely & Sons) plot 72	-£132.00	Richard Green Headstone Re: Warren plot 122	£106.20	M Copse Initial grass/scrub Cut flail mower hire-Fowler Hire
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	£32.00	Petrol for Scrub Cut Flail Mower ref: Cllr Ostler														
	-£517.00	Monthly Income														
	£2,412.74	Monthly Expense														
	£1,895.74	Monthly Balance														
9	Payments LGA 1972 s150 (5) To review and approve the items of expenditure for September 2018.															
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10	Uplyme Traffic Management Strategy Council is asked to discuss latest update and progress from the Uplyme Traffic team and the latest response from Devon Highways regarding the parking at Lyme Road/Cooks Mead junction.															
11	Air Ambulance Night Landing Project - King George V field Council is asked to hear an update report from Councillor Pullinger, discuss and propose steps towards the implementation and planning towards the project.															
12	Uplyme Playground Annual Risk Report Council is asked to note the 2018 Uplyme Playground Risk report and to discuss immediate safety repairs.															
13	Uplyme Village Clean Up Council is asked to hear a request from Councillor R Turner to organise another village clear up (Litter, weeds, etc) and to arrange a date for the future.															
14	Uplyme Christmas Lights 2018 Council is asked to discuss the prospect of arranging Christmas lights in Uplyme and possible funding opportunities.															
15	Millennium Copse Dog Bin Council is asked to discuss the purchase and positioning of 1 or 2 dog bins and the proposal from the Barnes Meadow Management Committee for the Millennium Copse (Cost for supply and installation is £78.00 with an annual fee for emptying of £240 from EDDC). Council is also asked to discuss the purchase and type of replacement public handrail for the entrance at the bottom of the Copse.															

16	<p>Emails/Letters to the Council To note Emails and Letters received and sent to Councillors:</p> <table border="1" data-bbox="148 181 1528 958"> <thead> <tr> <th data-bbox="148 181 746 226">From</th> <th data-bbox="746 181 1358 226">Subject</th> <th data-bbox="1358 181 1528 226">Received</th> </tr> </thead> <tbody> <tr> <td data-bbox="148 226 746 297">Chris Bolsover</td> <td data-bbox="746 226 1358 297">FW: Axminster Local Police Team - Point of Contact - Uplyme</td> <td data-bbox="1358 226 1528 297">20/08/2018</td> </tr> <tr> <td data-bbox="148 297 746 369">Emma Croft</td> <td data-bbox="746 297 1358 369">Devon Food Waste Conference - Friday 21st September</td> <td data-bbox="1358 297 1528 369">17/08/2018</td> </tr> <tr> <td data-bbox="148 369 746 479">Jamie Buckley</td> <td data-bbox="746 369 1358 479">FW: Almost £200,000 now available for East Devon projects through the Communities Together Fund</td> <td data-bbox="1358 369 1528 479">17/08/2018</td> </tr> <tr> <td data-bbox="148 479 746 519">Jamie Buckley</td> <td data-bbox="746 479 1358 519">RE: Invite to free East Devon event</td> <td data-bbox="1358 479 1528 519">17/08/2018</td> </tr> <tr> <td data-bbox="148 519 746 566">Advice@bridport-cab.org.uk</td> <td data-bbox="746 519 1358 566">Reports - Bridport CAB</td> <td data-bbox="1358 519 1528 566">15/08/2018</td> </tr> <tr> <td data-bbox="148 566 746 622">East Devon AONB</td> <td data-bbox="746 566 1358 622">Your invitation - AONB Annual Meeting 2018</td> <td data-bbox="1358 566 1528 622">13/08/2018</td> </tr> <tr> <td data-bbox="148 622 746 732">DevonHighways@devonhighways.co.uk</td> <td data-bbox="746 622 1358 732">Parking Enforcement, Enquiry - ENQ181151720</td> <td data-bbox="1358 622 1528 732">10/08/2018</td> </tr> <tr> <td data-bbox="148 732 746 806">Deborah Hodd [dahodd@hotmail.co.uk]</td> <td data-bbox="746 732 1358 806">RE: Millennium Copse- Dog Bin</td> <td data-bbox="1358 732 1528 806">05/09/2018</td> </tr> <tr> <td data-bbox="148 806 746 880">Uplyme Clerk (re: Priscilla Taylor)</td> <td data-bbox="746 806 1358 880">Complaint - Positioning of Green Gigaclear Fibre Optic Boxes</td> <td data-bbox="1358 806 1528 880">05/09/2018</td> </tr> <tr> <td data-bbox="148 880 746 958">Democratic Services EDDC [democraticservices@eastdevon.gov.uk]</td> <td data-bbox="746 880 1358 958">Councillors Register of Interest Forms Reminder</td> <td data-bbox="1358 880 1528 958">07/09/2018</td> </tr> </tbody> </table>	From	Subject	Received	Chris Bolsover	FW: Axminster Local Police Team - Point of Contact - Uplyme	20/08/2018	Emma Croft	Devon Food Waste Conference - Friday 21st September	17/08/2018	Jamie Buckley	FW: Almost £200,000 now available for East Devon projects through the Communities Together Fund	17/08/2018	Jamie Buckley	RE: Invite to free East Devon event	17/08/2018	Advice@bridport-cab.org.uk	Reports - Bridport CAB	15/08/2018	East Devon AONB	Your invitation - AONB Annual Meeting 2018	13/08/2018	DevonHighways@devonhighways.co.uk	Parking Enforcement, Enquiry - ENQ181151720	10/08/2018	Deborah Hodd [dahodd@hotmail.co.uk]	RE: Millennium Copse- Dog Bin	05/09/2018	Uplyme Clerk (re: Priscilla Taylor)	Complaint - Positioning of Green Gigaclear Fibre Optic Boxes	05/09/2018	Democratic Services EDDC [democraticservices@eastdevon.gov.uk]	Councillors Register of Interest Forms Reminder	07/09/2018
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17	<p>Parish Clerks Delegated Powers The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101</p>																																	
18	<p>Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.</p>																																	
19	<p>Notice of items to be taken into consideration at the next meeting in September 2018. Councillors are asked to highlight any further items.</p>																																	
20	<p>Date of next meeting The Council is asked to note that Wednesday 10th October 2018 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend.</p>																																	