

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067  
Chairman: Councillor Chris James, Vice Chair: Councillor Paulene Frost  
Clerk: Ricky Neave



**All Parish Council Meetings are open to the Public and Press**

**Wednesday 11<sup>th</sup> July 2018**

**To All Members of Uplyme Parish Council**

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, this will be held at Uplyme Village Hall on **Wednesday 11<sup>th</sup> July 2018 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting.

Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave  
Parish Clerk

Friday 29<sup>th</sup> June 2018

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**7.15pm Public Question Time**

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

**Report from County Councillor – Mr Ian Lloyd Hall****Report from District Councillor – Mr Ian Thomas**

Item	Agenda																						
1	<p><b>Acceptance of apologies for absence</b>            Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>																						
2	<p><b>Dispensations</b>            Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.</p>																						
3	<p><b>To receive declarations of interests Local Authorities</b>            Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>																						
4	<p><b>Exclusion of the Press and Public Standing Order #1c</b>            The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>																						
5	<p><b>Chairman's announcements</b></p>																						
6	<p><b>To receive and sign the minutes of the Full Council meeting held on 13<sup>th</sup> June 2018 (Previously circulated) LGA 1972 Sch 12 para 41(1)</b></p>																						
7	<p><b>Planning</b>            Planning report and any other planning business.</p>																						
8	<p><b>Approval and signing of Parish Accounts for the month of June 2018</b>            Internal Audit Accounts &amp; Audit Regulations 2003 reg 2            Council is asked to approve the accounts for June 2018. The Unity Trust Bank balance states <b>£30,383.37</b> as of the 30<sup>th</sup> June 2018.</p> <table border="1" data-bbox="169 1581 1082 2033"> <thead> <tr> <th>Gross</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>£15,624.00</td> <td>Dares Tarmac, Cemetery paths resurfacing</td> </tr> <tr> <td>£264.00</td> <td>Axe Skip hire, Environment, Cemetery</td> </tr> <tr> <td>£619.33</td> <td>Fluxy's Garden Services plus war memorial grass</td> </tr> <tr> <td>£1,041.43</td> <td>Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)</td> </tr> <tr> <td>£54.00</td> <td>Clerks mileage and expenses</td> </tr> <tr> <td>£10.80</td> <td>Parish Monthly Telephone &amp; email Charge</td> </tr> <tr> <td>£69.00</td> <td>Payment in Lieu for machinery expense J Booth</td> </tr> <tr> <td>£185.00</td> <td>Gov.uk online payment for Civil small claims fee</td> </tr> <tr> <td>£540.00</td> <td>Uplyme Traffic Management Strategy - Ian Awcock</td> </tr> <tr> <td>£240.00</td> <td>EDDC Dog bin Emptying 2018/19</td> </tr> </tbody> </table>	Gross	Payee	£15,624.00	Dares Tarmac, Cemetery paths resurfacing	£264.00	Axe Skip hire, Environment, Cemetery	£619.33	Fluxy's Garden Services plus war memorial grass	£1,041.43	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)	£54.00	Clerks mileage and expenses	£10.80	Parish Monthly Telephone & email Charge	£69.00	Payment in Lieu for machinery expense J Booth	£185.00	Gov.uk online payment for Civil small claims fee	£540.00	Uplyme Traffic Management Strategy - Ian Awcock	£240.00	EDDC Dog bin Emptying 2018/19
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-£1,430.00	ERB, Re:Nigel Powell plot 141 North A
£390.00	Auditing Solutions Ltd - 2017/18 Internal Audit
-£4,290.00	Dudley BS - ERB x 3, Cemetery- Howes
<b>-£5,720.00</b>	<b>Monthly Income</b>
<b>£19,037.56</b>	<b>Monthly Expense</b>
<b>£13,317.56</b>	<b>Monthly Balance</b>

- 9 **Payments LGA 1972 s150 (5)**  
To review and approve the items of expenditure for July 2018.

Gross	Payee
£654.37	Fluxy's Garden Services -War Mem - Weed Spraying
£1,041.43	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£398.06	HMRC PAYE NI & Tax Payments 070PL00178480 1903
£10.80	Parish Monthly Telephone & email Charge
£5.00	Tesco - Printing Paper
£1.01	Postage - Cemetery ERB Certificates
£46.80	Clerks mileage and expenses
£427.32	DCC Highways - New Village Signs

- 10 **Uplyme Village Cricket Club Request.**  
Council to discuss possible funding for Uplyme Cricket Club

- 11 **Cooks Mead/Lyme Road, traffic island Parking**  
Council is asked to discuss and note the latest response from Highways of parking in and around the roundabout at Cooks Mead/Lyme Road for the drop off/pick up from the Nursery.

- 12 **Uplyme Traffic Management Strategy**  
Council is asked to discuss latest update and progress from the Uplyme Traffic team.

- 13 **Air Ambulance Night Landing - King George V field**  
Council is asked to discuss and note the latest update on the night landing for the Air Ambulance.

- 14 **Millennium Copse Maintenance**  
Council is asked to discuss, adopt and approve a maintenance programme with an annual budget for the Copse.

- 15 **Emails/Letters to the Council**  
To note Emails and Letters received and sent to Councillors:

From	Subject	Received
Highways DCC	FW: Devon County Council Invoice No. HIGHWAYS 54227821 - Uplyme Village Signs	28/06/2018
Advice	AGM	20/06/2018
Rural Services Network	Spotlight on Older People from RSN	20/06/2018

16	<p><b>Parish Clerks Delegated Powers</b></p> <p>The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. <u>LGA 1972 s101</u></p> <p>Council is asked to approve urgent invoices paid using delegated powers as follows:</p> <table border="1" data-bbox="169 275 984 398"> <tr> <td data-bbox="169 275 328 315">£240.00</td> <td data-bbox="328 275 984 315">EDDC Dog bin Emptying 2018/19</td> </tr> <tr> <td data-bbox="169 315 328 356">£427.32</td> <td data-bbox="328 315 984 356">DCC Highways - New Village Signs</td> </tr> <tr> <td data-bbox="169 356 328 398">£390.00</td> <td data-bbox="328 356 984 398">Auditing Solutions Ltd - 2017/18 Internal Audit</td> </tr> </table>	£240.00	EDDC Dog bin Emptying 2018/19	£427.32	DCC Highways - New Village Signs	£390.00	Auditing Solutions Ltd - 2017/18 Internal Audit
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17	<p><b>Items for Parish Newsletter &amp; Notice Boards</b></p> <p>Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.</p>						
18	<p><b>Notice of items to be taken into consideration at the next meeting in August 2018.</b></p> <p>Councillors are asked to highlight any further items.</p>						
19	<p><b>Date of next meeting</b></p> <p>The Council is asked to note that Wednesday 8<sup>th</sup> August 2018 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend.</p>						