

# UPLYME NEIGHBOURHOOD PLAN

## NOTES OF MEETING ON MONDAY, 27TH JANUARY, 2014

### AT THE OLD BLACK DOG, UPLYME

**Present:** Peter Whiting (Chair), John Garland, Glen Broom, David Sole, Peter Dench, Pat Dench (Note taker), Barbara Kidson (new member), Andy Turner (new member)

**Apologies:** Terry Sweeney

1. Peter Whiting welcomed everyone to the meeting, particularly the two new members.
2. Minutes and matters arising – the minutes were accepted, following agreed corrections. There were no matters arising.
3. Peter W asked the two new members to tell the group a little about themselves. He followed this with an explanation of we were so far and that the time had come to develop the focus groups. He also explained the financial constraints. He thanked Barbara and Andy for volunteering to help with focus group work.

Peter W advised the Group that there were two other people willing to help push the work forward, Claire Wiscombe (she had hoped to come this evening but had another appointment) and Chris James who would be available later in the year.

Barbara and Andy's areas of interest and expertise are *Barbara and Andy - I don't seem to have listed the areas you are particularly interested in focussing on, perhaps you could fill in this bit, many thanks.*

As one of the Trustees of George V playing field, Barbara had consulted members of that committee and asked them to think about their future – where do they see themselves in 10 years/20 years. We look forward to feedback from this committee. Members thanked Barbara for taking this action. It was noted that both Barbara and Andy had media contacts that could prove very useful.

4. Correspondence – there had been no correspondence since the last meeting.
5. Peter Whiting provided all members of the Group with a draft time-line which he talked through, asking members to fill in any gaps. It was felt that once a team had started to look at one particular topic they would find items that had not been included. All agreed that the time line was realistic but that we would need to work fast to achieve all we needed to do in the time allocation.
6. Draft copies of the working and focus groups responsibilities would be issued for comment by the next meeting. Action: PW and all Members
7. Draft Questionnaire to all parishioners – it was agreed that a working group of John Garland, Glen Broom and Barbara would meet and create a draft covering piece of text for comment. The Questionnaire would be delivered by hand to all parishioners. It was agreed that every effort would be made to get as many returns as possible using email, reminders in

prominent places, the Parish News and by word of mouth. Date for distribution would be finalised at next meeting, also date for public consultation. Use of the Village Hall was going to be limited as they had so many advance bookings. John Garland would follow this up.

8. It was agreed that details of the files/papers/maps kept by the Group (NP Group) should be made public through the website to enable parishioners to make arrangements to see items that were of particular/significant interest to them. Action: Pat Dench
9. Planning Aid Meeting – John Garland and Glen Broom reported on their meeting with Joanna Widdicombe who currently looks after 14/15 parishes and was extremely helpful. She has offered us 13 whole days of her time (either whole or half days) and is happy to attend meetings at the Village Hall. It was agreed to send Joanna the draft questionnaire and accompanying text for comments.
10. It was agreed that we needed a landowners list – Peter W will check with the Parish clerk whether there was one in the Parish Council files, if not we would contact Claire Rodway for a copy.
11. Peter W advised that the loan of display boards from EDDC was in hand and that the Parish Clerk now had an A3 printer.
12. Date for next meeting - **Wednesday, 19<sup>th</sup> February 2014 at The Old Black Dog at 7.00 p.m.**

Any Other Business – David Sole advised the meeting that unfortunately he would no longer be able to attend NP meetings due to business commitments. David agreed to help with advice whenever possible/appropriate and wished the Group well. He was thanked for his help so far and members expressed their regret that he was unable to continue on the Group.

The meeting closed at 21.12 with thanks to the Chairman.

