

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James – Clerk: Ricky Neave



All Parish Council Meetings are open to the Public and Press

Wednesday 10th January 2018

To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, at Uplyme Village Hall on **Wednesday 10th January 2018 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave
Parish Clerk

Friday 5th January 2018

7.15pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Report from County Councillor – Mr Ian Lloyd Hall

Item	Agenda																						
1	<p>Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. Councillor Turner – alternative working arrangement.</p>																						
2	<p>Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.</p>																						
3	<p>To receive declarations of interests Local Authorities Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>																						
4	<p>Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>																						
5	<p>Chairman's announcements</p>																						
6	<p>To receive and sign the minutes of the Full Council meeting held on 6th December 2017 (Previously circulated) LGA 1972 Sch 12 para 41(1)</p>																						
7	<p>Planning Planning report and any other planning business.</p>																						
8	<p>Approval and signing of Parish Accounts for the month of December 2017 Internal Audit Accounts & Audit Regulations 2003 reg 2 Council is asked to approve the accounts for December 2017. The Unity Trust Bank balance states £39,018.54 as of the 31st December 2017.</p> <table border="1"><thead><tr><th>Gross</th><th>Payee</th></tr></thead><tbody><tr><td>£8.94</td><td>NP Sundries for Exhibition (Cllr Pullinger)</td></tr><tr><td>£7.50</td><td>Monthly Parish Telephone</td></tr><tr><td>£54.00</td><td>Parish & Clerk Expenses (Nov 2017)</td></tr><tr><td>£879.88</td><td>R Neave Clerk Salary December 17 20hrs pw</td></tr><tr><td>£14.00</td><td>UVH Extra Hall hire</td></tr><tr><td>£589.33</td><td>Fluxy's Garden Services (November 2017)</td></tr><tr><td>£330.00</td><td>Fluxy's Drainage & Ditches, Gore Lane, Woodhouse Lane</td></tr><tr><td>£205.11</td><td>DCC HGV Signs - Uplyme</td></tr><tr><td>£18.00</td><td>Unity Bank Service Charge</td></tr><tr><td></td><td></td></tr></tbody></table>	Gross	Payee	£8.94	NP Sundries for Exhibition (Cllr Pullinger)	£7.50	Monthly Parish Telephone	£54.00	Parish & Clerk Expenses (Nov 2017)	£879.88	R Neave Clerk Salary December 17 20hrs pw	£14.00	UVH Extra Hall hire	£589.33	Fluxy's Garden Services (November 2017)	£330.00	Fluxy's Drainage & Ditches, Gore Lane, Woodhouse Lane	£205.11	DCC HGV Signs - Uplyme	£18.00	Unity Bank Service Charge		
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	£0.00	Monthly Income
	£2,106.76	Monthly Expense
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9	Payments LGA 1972 s150 (5) To review and approve the items of expenditure for January 2018	
	Gross	Payee
	£534.00	Uplyme Village Annual Hall Hire 2018
	£604.33	Fluxy's Garden Services (December 2017)
	£440.00	Fluxy's Drainage & Ditches
	£175.80	HMRC PAYE NI Payments 070PL00178480 1809
	£879.88	R Neave Clerk Salary January 2018 20hrs pw
	£7.50	Parish & Clerk Expenses (Dec 2017)
	£59.99	Parish & Clerk Expenses (Dec 2017)
	£0.00	Income
	£2,701.50	Expense
10	Land at Stafford Mount/Pound cottage Council is asked to note and discuss boundary fencing.	
11	Millennium Copse Council is asked to note and discuss future work and maintenance on the acquired land.	
12	Uplyme Flood Management - Woodhouse Lane Culvert/Drainage and Ditches Council is asked to discuss and consider future resolutions regarding flood prevention for the area. One being the Culvert situated in Woodhouse Lane outside Culvers Cottage blocked and flooding Newcastle Cottage further down the Lane.	
13	Uplyme Highways/Pavements Council is asked to note and approve our local contractor (Fluxy's) to remove the unsightly weeds and vegetation growing on Uplyme Pavements and surroundings on a regular basis and for Fluxy's to acquire the relevant chemical licence for spraying.	
14	Clerks Hours Council is asked to note, discuss and approve the increase of the Clerks hours from 20 hours to 24 hours per week.	
15	Police Report – December 2017 (Uplyme –KA/2A) No report to date at the time of producing this Agenda.	
16	HGV Problems in Uplyme Council is asked to discuss and consider future resolutions regarding Gore Lane Damage and a HGV stuck again in Woodhouse Lane (Mon 18/12/17) with damage caused to drainage and ditches.	
17	Lyme Regis to Uplyme (River Lim) Path Improvements Council is asked to discuss the latest update and consideration of the Uplyme footpath from the village hall along the B3165 (Lyme Road)	
18	Park and Ride, Lyme Regis Town Council Council is asked to discuss the latest update and collaboration regarding the Park and Ride planning application.	

19	Uplyme Village Signs Council is asked to discuss the latest correspondence from Eastern Highway Neighbourhood Team, Devon County Council and to decide on which sign/s to order and replace.																											
20	Hedges Council is asked to discuss and provide solutions to the condition of hedges in the area of Tappers Knapp to Harcombe Road.																											
21	Uplyme Cemetery Council is asked to discuss and consider regulations for the maintenance of plots and upkeep of the cemetery after a complaint was made because of a Christmas tree set on a grave over the festive period. Council is also asked to note that we have engaged another tree surgeon to finish cutting down the trees.																											
22	Trinity Hill Road (Hazardous Dark Tunnel of Vegetation) Council is asked to discuss the way forward to alleviate this problem area of road.																											
23	Colyton Grammar Bus – Axe Valley Council is asked to discuss a complaint from a parishioner which could have led to an accident due the bus stopping in the Village Hall car park entrance. The parishioner was met with unpleasant dialogue from the bus driver when questioned about his actions stating that he had been stopping there for 15 years. Axe Valley have been informed but referred the matter to the Parish Council.																											
24	<p>Emails/Letters to the Council To note Emails and Letters received and sent to Councillors:</p> <table border="1"> <thead> <tr> <th>From</th> <th>Subject</th> <th>Received</th> </tr> </thead> <tbody> <tr> <td>Debbie Meakin</td> <td>EDDC upcoming meetings, published Cabinet minutes, and pending Portfolio Holder decision</td> <td>05/01/2018</td> </tr> <tr> <td>simon williams</td> <td>Use of land to rear of village hall for highways compound</td> <td>05/01/2018</td> </tr> <tr> <td>LymeForward</td> <td>Community Lunch - Wednesday 10th January</td> <td>04/01/2018</td> </tr> <tr> <td>Flood Risk Management - Mailbox</td> <td>Submission of flood event information to Devon County Council in case of flooding this winter.</td> <td>20/12/2017</td> </tr> <tr> <td>Planning Policy</td> <td>East Devon Villages Plan Main Modifications Consultation</td> <td>18/12/2017</td> </tr> <tr> <td>Devon County Council</td> <td>Stay warm this winter</td> <td>13/12/2017</td> </tr> <tr> <td>Huw</td> <td>Western Power Distribution Affordable Warmth</td> <td>12/12/2017</td> </tr> <tr> <td>Andrew Kippax</td> <td>RE: Land Adjoining Pound Cottage, Lyme Road, Uplyme, Lyme Regis, Devon, DT7 3TH (UPL1006/4)</td> <td>05/12/2017</td> </tr> </tbody> </table>	From	Subject	Received	Debbie Meakin	EDDC upcoming meetings, published Cabinet minutes, and pending Portfolio Holder decision	05/01/2018	simon williams	Use of land to rear of village hall for highways compound	05/01/2018	LymeForward	Community Lunch - Wednesday 10th January	04/01/2018	Flood Risk Management - Mailbox	Submission of flood event information to Devon County Council in case of flooding this winter.	20/12/2017	Planning Policy	East Devon Villages Plan Main Modifications Consultation	18/12/2017	Devon County Council	Stay warm this winter	13/12/2017	Huw	Western Power Distribution Affordable Warmth	12/12/2017	Andrew Kippax	RE: Land Adjoining Pound Cottage, Lyme Road, Uplyme, Lyme Regis, Devon, DT7 3TH (UPL1006/4)	05/12/2017
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25	Parish Clerks Delegated Powers The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101																											
26	Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.																											
27	Notice of items to be taken into consideration at the next meeting in February 2018. Councillors are asked to highlight any further items.																											
28	Date of next meeting The Council is asked to note that Wednesday 14 th February 2018 is the date of the next regular meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend.																											
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