

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James – Clerk: Ricky Neave



All Parish Council Meetings are open to the Public and Press

Wednesday 5th July 2017

To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, at Uplyme Village Hall on **Wednesday 12th July 2017 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting.

Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave
Parish Clerk

Wednesday 5th July 2017



7.15pm Public Question Time

This section (at the Chairman’s discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Report from County Councillor – Mr Ian Lloyd Hall

Item	Agenda
1	<p>Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
2	<p>Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.</p>
3	<p>To receive declarations of interests Local Authorities Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>
4	<p>Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>
5	<p>Chairman’s announcements</p>
6	<p>To receive and sign the minutes of the Full Council meeting held on 14th June 2017 (Previously circulated) LGA 1972 Sch 12 para 41(1)</p>
7	<p>Planning Planning report and any other planning business.</p>
8	<p>Uplyme Flood Management Plan and Works Council is asked to note, discuss the latest information and decide on a way forward. (See email circulated from John Galt - Flood Risk Project Engineer, Devon County Council)</p>
9	<p>Approval and signing of Parish Accounts for the month of June 2017 Internal Audit Accounts & Audit Regulations 2003 reg 2 Council asked to approve the accounts for June 2017. The Unity Trust Bank balance states £31,961.47 as of the 30th June 2017.</p>

Gross	Payee
£604.33	Fluxy's Garden Services (May 2017)
£879.88	R Neave Clerk Salary June 17 20hrs p.w.
£46.80	Parish & Clerk Expenses (May 2017)
£10.00	Monthly Parish Telephone
£6.00	Land Registry Copy - D Hodd
£18.50	May 2017 Uplyme Village Hall hire
£50.00	BevissandBeckingsale MC payment
£384.00	2017 Internal Audit - Auditing Sol Ltd
-£1,153.75	HMRC Vat Refund 2016/17
£18.00	Unity Bank Service Charge
-£1,153.75	Monthly Income
£2,017.51	Monthly Expense
£863.76	Monthly Balance

10 **Payments LGA 1972 s150 (5)**
To review and approve the items of expenditure for July 2017

Status	Gross	Payee
a	£118.80	Clerks ILCA Online Training course
a	-£400.00	DCC Locality budget Re: Venlake silt trap
a	£7.00	June 2017 Uplyme Village Hall Hire
a	-£660.00	A J Wakely 2 x ERB & Intern Re: Summers (Plot 344)
a	£879.88	R Neave Clerk Salary July 17 20 hrs p.w.
a	£61.20	Parish & Clerk Expenses (June 2017)
a	£10.00	Monthly Parish Telephone
a	£589.33	Fluxy's Garden Services (June 2017)

-£1,060.00	Income
£1,666.21	Expense

11 **Land at Stafford Mount/Pound cottage**
Council is asked to note and discuss latest update with Beviss and Beckingsale solicitors for the sale of the parcel of land.

12 **Millennium Copse**
Council is asked to note and discuss latest communication with Beviss and Beckingsale solicitors for the transfer of the Deeds.

13 **Defibrillator Training**
Council is asked to note that the clerk has arranged additional defibrillator training at the village hall on Wednesday, 4th October 2017 at 7.00pm. The course will be held by Justin Sharples, Assistant Community Responder Officer, South Western Ambulance Service NHS Foundation Trust. Clerk to disseminate the event as far as possible.

14	<p>Overgrown Hedges/Vegetation Stanbury, Lyme Road - Pound Lane/Springhead Road - Gore Lane – Rosebury, Harcombe Road. Council to discuss nature of work and appropriate action. Also, Councillors and parishioners are reminded that any voluntary work carried out to be reported to the clerk for recording on a timesheet.</p>
15	<p>Uplyme Village Sign Council is asked to discuss and approve the renewal of the Uplyme Village Sign. Email from the Neighbourhood Highway Officer, the authority initially supplied and financed the sign; any replacements/upgrade will have to be funded by the Parish. (approx., cost in the region of £350 to supply & erect). Please confirm if you wish to fund renewal.</p>
16	<p>Additional Notice Board – Harcombe Road Council is asked to note that a request from a parishioner to reinstate the notice board at Harcombe Road who offered to refurbish the board at his own costs if approved. The clerk checked the legislation and there is a requirement for a notice board in another settlement if required within the parish. The clerk checked the costs of a new notice board and the costs were between £1000 and £1400. The clerk would also incur additional resources to update and maintain the notice board.</p>
17	<p>HGV signs Council is asked to discuss another incident where a HGV with trailer got stuck in Woodhouse Hill and the progress of the decision from Highways for requested signs that Uplyme will fund if approved.</p>
18	<p>Footpath signposts Council is asked to note that the Public Rights of Way Officer, (East Devon) has arranged for the fingerposts on FP19, FP10 & BR79 to be reinstated.</p>
19	<p>Cemetery Trees Council is asked to discuss the verbal quote received by the clerk of £600 from East Devon Timber for the removal of one tree from the cemetery with the option of future work on the remaining trees.</p>
20	<p>Audit Recommendations and General Reserves Council is asked to discuss the 2016/17 audit report and recommendations for future reference.</p>
21	<p>Police Report – May 2017 (Uplyme –KA/2A) 1x Burglary Dwelling – with Intent to Steal 1x Burglary other than Dwelling with Intent to Steal - Other - Including Theft by Finding</p>
22	<p>Emails/Letters to the Council To note Emails and Letters received and sent to Councillors</p> <p>Ricky Neave, Internal Audit Report 2016-17, 04/07/2017 rickyneave@gmail.com, Harcombe Rd notice board, 04/07/2017 Brian Hoare, VILLAGE SIGN RENEWAL ON THE B3165 LYME ROAD (OPPOSITE LIME KILN LANE JUNCTION), REF:W171015999., 30/06/2017 John Galt, RE: Uplyme - Flood Management Plan and Works, 30/06/2017 James Mitchell, RE: Millenium Copse & Stafford Mount Land Transfer Progress (UPL1006/3), 29/06/2017 LymeForward, Agenda for our LymeForward AGM to be held July 3rd 7pm at The Woodmead Halls, followed by Coastal Community Team workshop, 26/06/2017 Adrian @ LymeForward, Coastal Community Team Workshop July 3rd 2017 the Woodmead Halls 7.30pm, 21/06/2017 Susan Howl, FW: Which? Broadband Roadshow in Tiverton and Honiton Wednesday 28 June, 20/06/2017 Councillor Ian Hall, RE: Pound Lane DT7 3TT, 19/06/2017 Simon williams [simonpwilliams@hotmail.co.uk], Re: PROPOSED NEW FOOTWAY OUTSIDE UPLYME VILLAGE CAR PARK. River Lim Path, 04/07/2017</p>

23	<p>Parish Clerks Delegated Powers The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101</p>
24	<p>Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk which items it wishes him to highlight in the parish news from the meetings minutes. Defibrillator Training.</p>
25	<p>Notice of items to be taken into consideration at the next meeting in August. Councillors are asked to highlight any further items.</p>
26	<p>Date of next meeting The Council is asked to note that Wednesday 9th August 2017 is the date of the next meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend.</p>
<p>Report from District Councillor – Mr Ian Thomas</p>	