

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067  
Chairman: Councillor Chris James – Clerk: Ricky Neave



**All Parish Council Meetings are open to the Public and Press**

**Wednesday 14<sup>th</sup> June 2017**

## To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, at Uplyme Village Hall on **Wednesday 14<sup>th</sup> June 2017 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave  
Parish Clerk

Thursday 8<sup>th</sup> June 2017

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### 7.15pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

### Agenda

1	<p><b>Acceptance of apologies for absence</b> Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
2	<p><b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.</p>
3	<p><b>To receive declarations of interests Local Authorities</b> Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>
4	<p><b>Exclusion of the Press and Public Standing Order #1c</b> The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>
5	<p><b>To receive and sign the minutes of the Full Council meeting held on 10<sup>th</sup> May 2017 (Previously circulated)</b> LGA 1972 Sch 12 para 41(1)</p>
6	<p><b>Planning</b> Planning report and any other planning business.</p>
6.1	<p><b>Neighbourhood Plan</b> Council is asked to discuss, agree completed and amended examination report of the submitted Uplyme Neighbourhood Plan from John Mattocks ( Neighbourhood Plan Examiner)</p>
7	<p><b>Approval and signing of Parish Accounts for the month of May 2017</b> Internal Audit Accounts &amp; Audit Regulations 2003 reg 2 Council asked to approve the accounts for May 2017. The Unity Trust Bank balance states £32825.23 as of the 31<sup>st</sup> May 2017.</p>
8	<p><b>Payments LGA 1972 s150 (5)</b> To review and approve the items of expenditure for June 2017</p>
9	<p><b>Vice Chairman</b> Council to discuss, agree and vote for a Vice Chairman</p>

10	<b>Millennium Copse</b> Council asked to note and discuss latest communication with Beviss and Beckingsale solicitors
11	<b>Emails/Letters to the Council</b> To note Emails and Letters received and sent to Councillors
12	<b>Reports to note:</b>
12.1	Footpaths
12.2	Lengthsman
12.3	Highway Matters
12.4	Playground
12.5	Flooding, Emergency Plan
12.6	Meetings Attended by Councillors
12.7	County Councillors Report
12.8	District Councillors Report
13	<b>Parish Clerks Delegated Powers</b> The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101
14	<b>Notice of items to be taken into consideration at the next meeting in July.</b> Councillors are asked to highlight any further items
15	<b>Date of next meeting</b> The Council is asked to note that Wednesday 12 <sup>th</sup> July 2017 is the date of the next meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend.