

The council meeting was held in the Village Hall on Wednesday 14th September 2011 at 7:15. Chairman Cllr Mason.

Present: Cllrs Brown, Clarke-Irons, Forrester, Frost, Killingback, Mason, Pratt, Sellers, Turner and 7 (later 8) members of the public.

1. The meeting was immediately adjourned at 7.16pm for the open forum, and reconvened at 7:22pm.
Apologies for absence were accepted from Cllr Whiting (away on business), M Harman, P Taylor, PCSO Wooster.
2. **Adoption of Minutes:** The minutes of the July 2011 meeting were adopted and signed.
3. **Matters arising:** none.
4. **Planning:**

List of members at the committee meetings should be included in the minutes. Council still needs a tree warden.

Affordable Housing: Letter from Guinness Hermitage. Waiting for funding contracts to be signed. Start on site now planned in February 2012. Footpath to be diverted. Suggestions for a road name requested for next month.

Applications already dealt with by committee since last meeting

- **Lindens Mill Lane** Construction of storage building to rear of existing garage. *The Parish Council supports this application.*
- **Happy Valley Cuckoo Lane** New dwelling to replace mobile home (outline application with all matters reserved) (extra access plan). *The extra info does not materially alter the PC's view and no updated response will be sent.*
- **Mrs Ethelston's School, Pound Lane** Construction of timber decking and steps for ancillary use. *The Parish Council supports this proposal. It has received verbal notice of objections from a local resident on the grounds that the decking may cause excessive noise, and considers that rubber matting or other noise reduction measures should be considered.*
- **Sun House Pound Lane** T1 Lime - remove deadwood and crossing branches 8 pruning cuts max 20cm, T2 Norway Maple - 15% crown reduction and reduce 2 lower limbs by 2.5m and 4.0m, T3 Ash - reduce crown by 30%, reduce 3 leaders by making 2 x 40cm and 1 x 30cm diameter cuts, T4 & T5. *The Parish Council supports this application subject to the endorsement of the Tree Warden. (The Tree Warden has resigned, therefore the application was supported.)*

Applications dealt with at the meeting by the Council

- **Dalverton Rise Lyme Road** Construction of first floor extension with dormers over existing garage (renewal of 08/2193/FUL). It was resolved unanimously that the Council respond as follows: *The Parish Council does not object to this application* (proposed Cllr Turner, seconded Sellers).
- **Dalverton Rise Lyme Road** Extension of existing bathroom dormer window into bedroom 1 (renewal of 08/2194/FUL). It was resolved unanimously that the Council respond as follows: *The Parish Council does not object to this application* (proposed Cllr Turner, seconded Cllr Sellers).

Applications granted by EDDC since last meeting

- **Corner Cottage Gore Lane** Subdivision and conversion of part of existing dwelling, formerly shop into 1no. dwelling. *Granted with conditions*
- **Bulford Lyme Road** Conversion of dwelling to garden studio and construction of new dwelling. *Granted with extensive conditions*
- **South Watch Harcombe** Two storey extension. *Granted with conditions*
- **Happy Valley Cuckoo Lane** New dwelling to replace mobile home (outline application with all matters reserved). *Refused*
- **Lindens Mill Lane** Construction of storage building to rear of existing garage. *Granted with conditions*
- **Carswell Farm Land Harcombe** Construction of agricultural storage and livestock building. *Granted with conditions*

5. **Finance:** The Clerk noted that the Council had seen July's figures, then reported on the position at 31st August 2011:

Bank balances at 31st August 2011		Payments Out	
HSBC Current Account	6232.98	Grounds maintenance	516.67
HSBC Deposit Account	<u>16239.36</u>	Clerk's salary	<u>370.91</u>
	<u>22472.34</u>		<u>887.58</u>
Reserves			
Footpath funds	3913.06		
Uplyme Speed Campaign	879.01		
Playground funds	798.61		
Millennium Copse	2198.78		
Millennium Tree Fund	55.06		
Cemetery repairs	5000.00	Payments In	
Big Lottery funding	825.00	Bank interest	0.78
PAYE due	<u>141.80</u>	Cemetery fees	900.00
Total reserves	<u>13811.32</u>		
			<u>900.78</u>
General fund	<u>8661.02</u>		
Total funds	<u>22472.34</u>		

The Clerk submitted firstly the schedule of cheques necessarily written in July/August for retrospective approval, and then the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Killingback, seconded Cllr Frost).

cheque #	payee, re	amount
100046	G Sims - grounds maintenance March (replacement)	508.33
100047	G Sims - grounds maintenance July	516.67
100048	L Wakeman - Clerk's salary	370.91
100049	G Sims - grounds maintenance August	516.67
100050	L Wakeman - Clerk's expenses	22.52
100051	L Wakeman - Clerk's salary	371.11
100052	HMRC - PAYE	212.60
100053	Audit Commission - audit fee	162.00
100054	R Fisher - work on FP61	125.00
100055	Viking Office Supplies - paper and ink	59.38
100056	J Clarke-Irons - travel expenses	3.61

The Council received the external auditor's unqualified report. The Clerk and Chairman will look at some noticeboard specifications and prices for the Council to consider at the next meeting, and the Clerk will also suggest suitable digital projector models for consideration.

6. **Footpaths:** No jobs are outstanding. Horse-friendly works have been completed. Letter from liquidators was read out: land may either be disclaimed or transferred. DCC have agreed to pay for works to create accessible permissive path from Venlake Cross to edge of KGV field. The meeting was adjourned at 8.02 for the path agreement to be signed by Mr Masters and the Chairman; reconvened at 8.05. Mr & Mrs Masters were thanked by the Council.
7. **Highway matters:** The defects list was circulated. It was resolved unanimously that the Snow Warden scheme be adopted, with Cllr Turner as the nominated representative (proposed Cllr Brown, seconded Cllr Forrester). It was resolved to retrospectively approve the hiring of the Village Hall for a meeting at 2:30 on 21st September to discuss Hunter's Lodge junction (arranged by Cllr Forrester) (proposed Cllr Brown, seconded Cllr Turner).
8. **Maintenance of Parish Council land:** Contractor's payment for July and August was agreed. Cemetery maintenance is improving, but spoil needs moving from compound and brambles are not yet cleared fully. It was resolved unanimously to formalise the appointment of Cllr Sellers to replace Cllr Pratt in overseeing the contractor

(proposed Cllr Turner, seconded Cllr Frost); Cllr Sellers is looking at options for repairing the cemetery tap. The Council considered a request from Mrs Corbin to plant naturalised daffodils on council land and agreed that the triangle by the church, and possibly rough ground at the top of the cemetery, would be good locations. A cemetery fee review would normally be in order at this meeting, but in the light of current circumstances, the Clerk recommended that the review be deferred for a year.

9. **Playground:** Notice complying with ROSPA requirements will be about £10. Clerk will buy one on her expenses. (Occupiers Liability Act 1957, 1984).
10. **Flood relief:** Mr Cook (EDDC) agreed to survey the site and checked with Environment Agency that channel could stop short of the river. Council would be able to take channel from top of play area to 6m from river. Only one estimate has so far been received to dig the channel and fence off the area. Cllr Forrester and Mr Greenwood have volunteered to move the necessary play equipment. Section 106 money (over £3600) will probably be available to pay for both works, but any other sports projects must be considered. It was resolved unanimously that the Council should proceed with the project (proposed Cllr Brown, seconded Cllr Sellers) (Local Government (Miscellaneous Provisions) Act 1976). The Finance Committee was authorised to choose the quote and authorise the work.
11. **County Councillor's report.** None.
12. **District Councillor's report.** Local and Neighbourhood plans protect against presumption to sustainable development. There is an error in the number of houses planned for Uplyme. Would PC consider appointing a representative to go to the related meetings? Constituency boundary changes will not affect E Devon. EDDC offices may move from Sidmouth to Honiton. Funding opportunities via PC for local organisations could be explored.
13. **Meetings attended by Councillors:** Cllr Clarke-Irons went to the Ring & Ride meeting. Bus rental is so high, it is almost impossible to fund from fares. Uplyme numbers have gone up. Cllr Frost has been attending School Trustees meeting. Option to buy land for a new school site is moving on.
14. **Correspondence:** the Clerk summarised correspondence received.
A letter written by Cllr Clarke-Irons to the Chairman was discussed in detail. Councillors did not think it necessary to add a schedule of meetings to Standing Orders, nor procedures for appointing and dismissing clerks. After discussion on training and qualification for clerks, a vote of full confidence in the Clerk was proposed by Cllr Sellers and seconded by Cllr Brown, carried unanimously.
The Clerk may post official notices on the Uplyme Forum as well as noticeboards/web site. The Clerk was nominated as contact point if any recycling problems e.g. in bad weather.
15. **Any other business:** The Clerk reminded Councillors to let her have a written note of any council equipment, assets or significant papers that they had, in order to compile a more comprehensive asset register.

There being no other business, the meeting closed at 9.45 p.m.

Signed Chairman

Date