

The Council meeting was held in the Village Hall on Wednesday 14th November 2012 at 7:15pm.

Chairman Cllr Whiting.

Present: Cllrs Forrester, Frost, Garland, Mason, Ostler, Pratt, Turner, Whiting and 9, later 11 members of the public.

1. The Council unanimously elected Cllr Whiting as Chairman (proposed Cllr Mason, seconded Cllr Pratt).

Meeting was then adjourned for the open forum.

2. **Apologies for absence** were received from Cllr Brown (who is convalescing).

3. **Appointments.** Following the resignation of Cllr Killingback, it was necessary to make new appointments to committees and outside bodies. The current list of appointments as made at the meeting is listed below.

Vice Chairman	Cllr Garland (proposed Cllr Turner, seconded Cllr Ostler)
Planning Committee	Cllrs Brown, Frost, Turner, Whiting, Cllr Pratt as substitute
Finance Committee	Cllr Brown, Garland, Whiting
Footpaths working party	Cllrs Turner, Forrester, Garland
Emergency Plan working party	Cllrs Frost, Ostler, Turner, Whiting (Cllr Mason as emergency contact)
Flood working party	Cllrs Mason, Turner, Whiting, Mrs Searle, Clerk
Interview Panel for contractor	Cllrs Pratt, Mason, Brown, Garland
Maintenance Supervisor	Cllr Garland, deputies Cllr Brown, Cllr Pratt
Playground Supervisor	Cllr Forrester, deputy Cllr Frost
Uplyme Charities representative	Mrs Denham
School Trustee	Cllr Frost
Ring & Ride representative	<i>vacancy</i>
KGV rep	Cllr Pratt
Seaton Coastal representative	Cllr Whiting
Village Hall representative	Cllr Pratt
Police Liaison	Cllr Turner

The Council also appointed a Personnel and Estates Committee comprising Cllrs Frost, Garland, Mason, Ostler, Pratt, and Whiting, with the following terms of reference: "To oversee the management of the Council's open spaces and assets, to advise on the contracts issued by the Council for maintenance work and tenders received for same, to act as a backup/advisory function to the Maintenance Supervisor, to manage the Council's employee(s) by guidance, advice on training, appraisal etc, and to oversee disciplinary procedures."

4. **Adoption of Minutes:** It was resolved unanimously to adopt the minutes of the October 2012 meeting (proposed Cllr Garland, seconded Cllr Turner).

5. **Matters arising:** none.

6. **Pecuniary or other interests.** No declarations or requests for dispensation were received.

It was resolved unanimously to grant all Councillors serving on Uplyme Parish Council an indefinite dispensation to both speak and vote on the budget and setting of the precept (proposed Cllr Turner, seconded Cllr Garland).

7. **Action log:** the action log was reviewed and amended.

8. **Planning:**

Applications dealt with at meeting:

- a) **11 Glebelands Uplyme T1 - Cherry - fell,** retaining stump and young growth. It was resolved unanimously to respond as follows: *The Parish Council ratifies the response made after the last meeting, viz., 'Taking the Parish Tree Warden's report (attached) into consideration, the Parish Council Planning Committee has no objections to this application'* (proposed Cllr Turner, seconded Cllr Frost).
- b) **The Garden House Mill Lane** Construction of rear extension It was resolved unanimously to respond as follows: *The Parish Council ratifies the response made after the last meeting, viz., 'Members of the Uplyme Parish Council Planning Committee do not object to this application'* (proposed Cllr Turner, seconded Cllr Frost).

- c) **Coachmans Cottage Woodhouse Fields** Amendments to application 10/1940/FUL for construction of front extension with dormers and alterations. It was resolved unanimously to respond as follows: *The Parish Council does not object to this application* (proposed Cllr Turner, seconded Cllr Frost).
- d) **Hideaway Spring Head Road** Replacement two storey and single storey extension. It was resolved unanimously to respond as follows: *The Parish Council does not object to this application* (proposed Cllr Turner, seconded Cllr Garland).
- e) **Land Adjacent To Lyme Road Uplyme (adjoining Uplyme Village Hall)** Two storey school building, improvements to existing access off Lyme Road, car parking, all weather play and sports area, grassed playing field and associated infrastructure. This is a major application recommended in the Parish Plan, and will be discussed at a special Planning Committee meeting on 22nd November.
- f) **Glen Lyon Crogg Lane** Alterations and extension to bungalow to form two storey dwelling and replacement garage with studio. This application will be considered at the Planning Committee meeting.
- g) **Lymewood Retirement Home Lyme Road** Display of 2no advertisement entrance signs This application will be considered at the Planning Committee meeting.

Applications approved by EDDC: note that the first three items were determined some while ago, but not notified to the Clerk to report owing to problems with the EDDC notification system.

- **Ocklynge Yawl Hill Lane**, Replacement dwelling and garage, *approved with conditions*
- **The Old Black Dog Lyme Road**, Change of use of part of guest house to tea room
- **Aurea House Harcombe Road**, Single storey extension
- **Little Winters Rocombe**, Variation of condition 3 of application 10/0311/FUL to permit use as either ancillary accommodation or holiday let, *approved with conditions*
- **East Marches Launchycroft**, Variation of condition of planning permission 01/P0797 to allow use as ancillary accommodation or holiday let, *approved with conditions*
- **East Marches Launchycroft**, Retention of first floor roof terrace and railings
- **Hunters Croft Charmouth Road**, Two storey side extension and dormer windows
- **Hele Lane Cottage Rhode Lane**, Proposed alterations and extensions
- **Hunters Croft Charmouth Road**, Extension to barn
- **The Garden House Mill Lane**, Construction of rear extension
- **Land Adjacent Lydwell House Lyme Road**, Renewal of extant planning permission 09/0885/FUL for the construction of 2no. detached dwellings and associated garaging, *approved with conditions*

Other planning: public meeting on 22nd November at 7:30 to discuss school plans and SHLAA. Proposed 70m turbine at Hartgrove Hill, not yet in planning system.

- 9. **Finance:** The Clerk submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Turner, seconded Cllr Frost). The Clerk's salary was increased due to flood-related overtime that had taken almost a month extra so far this year, and she has agreed to take this over 5 monthly instalments to spread the cost. The replacement Clerk's PC is on order, and an economical duplex printer, mouse and backup disc will be purchased from the budget for this year. No-one wanted the old equipment so it will be stored. There were no specific requests from Councillors for the 2013/14 budget.
- 10. **Correspondence.** Cllr Mason will carry out an unnecessary signs audit in the parish. Clerk to follow up issue of £155 tree planting licence for triangle.
- 11. **Maintenance of Parish Council land:** The draft contract prepared by Cllr Whiting was approved. Currently, the Barnes Meadow residents pay for grass cutting around the War Memorial. The Clerk is to check the minutes re: an information sign for Stafford Mount since it seems that development is very unlikely to happen.
- 12. **Flooding WP:** a report of progress since the last meeting was made by Cllr Whiting. An article in the Parish News maligning the Council was to be retracted in the next issue.
- 13. **Reports to note.**
 - i. **Finance.**
 - ii. **VH meeting** – it is alleged that most of the VH car park was registered by accident to KGV. This is being fixed by the Land Registry.
 - iii. **Footpaths** – the bridge on FP64 is still closed – why? A resident of the Glen had asked for FP 62 to be levelled and tarmaced /gravelled to allow elderly or infirm residents to use it more safely. The Clerk to write in reply.

- iv. **Playground** – Cllr Forrester to see about sticking surfaces down. Safety report defines some issues that need seeing to – need to get more tenders for those too. New equipment has arrived.
 - v. **Highway matters** were reported. Clerk to find out when works indicated by road markings are going to be done – potholes are really bad again. Lengthsman meeting with other Trinity parishes to be arranged.
 - vi. **Affordable Housing:** report from Cllr Whiting. Highways consent for roadworks held up. Council wants one plain colour only – why has info not been provided as promised? Clerk to put up specific notice on board advertising January bid process.
 - vii. **D Cllrs report:** wind turbine consultation and SHLAA consultation process.
14. **Any other business:** co-option will be done next month, since there had been no call for election. There being no other business, the meeting closed at 9:06 p.m.

Signed Chairman

Date