

UPLYME PARISH COUNCIL

Notice of Annual Meeting of Parish Council

Dear Sir / Madam

You are hereby requested to attend the Annual Meeting of the Uplyme Parish Council, which will be held at Uplyme Village Hall on Wednesday 11th May 2016, immediately following the Annual Parish Meeting which starts at 7.15pm.



Clerk to Uplyme Parish Council

Business to be transacted

1. **To elect a Chairman** and to receive the Chairman's declaration of acceptance of office;
to elect a Vice-Chairman.

The meeting will then be adjourned for the Open Forum.

2. To accept **apologies for absence.**
3. **To appoint Officers and Committees**, working parties and representatives.
4. To adopt the **Minutes** of the previous meeting.
5. **Matters arising** from the minutes not covered by other agenda items.
6. To make **declarations of pecuniary or other interests** on agenda items:
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests not already in the register.
 - c) To grant any requests for dispensation as appropriate.
7. **Planning:** Planning report and decisions; Neighbourhood Plan progress report; any other planning matters.
8. **Finance:** to approve the schedule of cheques for this month; any other finance issues.
9. **Accounts:** to review the effectiveness of the system of internal audit, to approve the Annual Governance Statement, then Chairman and Clerk to sign the audit form.
10. **Correspondence.**
11. **Parish council land:** Any issues relating to PC land. (Incl. Millennium Copse, Stafford Mount, Cemetery).

12. Reports to note:

- i) Finance: position at 30/04/16
- ii) Footpaths
- iii) Lengthsman
- iv) Highway matters
- v) Playground
- vi) Flooding WP
- vii) Meetings attended by Councillors
- viii) County Councillor's report
- ix) District Councillor's report

13. Any other business - for information.

Open forum