

Minutes of Personnel and Estate Committee Meeting held on Wednesday 10th December at 8.55 p.m. in the Village Hall Committee Room

Present: Cllrs Frost, Garland (Chairman), Mason, Ostler, and Pratt.

No members of the public were present, and therefore it was not necessary to resolve to exclude them for item 3.

1. **Apologies** for absence were received from Cllr Whiting. Cllr Duffin had just been appointed to the committee but did not attend as he had not received a summons beforehand.
2. **Declarations of interest:** None.
3. **Clerk’s contract.** The Clerk is employed on an old contract that is now at odds with current employment legislation in some aspects. The recommendation by NALC and SLCC is that all clerks should be on the standard “Green Book” contract agreed by unions with central government. It was resolved unanimously to ask the Clerk to sign the new standard contract (proposed Cllr Pratt, seconded Cllr Frost); this will automatically allow the application of the current and any future pay settlements, provide for sick pay and increased holiday entitlement from next January, amongst other benefits and responsibilities. She agreed to do this.

There being no other business, the meeting closed at 9.05 p.m.

Signed:(Chairman) Date: