

The meeting of the Council was held in the Village Hall on Wednesday 14th October 2015 at 7.15pm.
Chairman Cllr Garland.

Present: Cllrs Duffin, Garland, Kidson, Mason, Ostler, Pullinger, Turner, and 7 members of the public.

1. **Apologies for absence** were accepted from Cllr Frost (ill), Cllr Pratt (no reason given); also D Cllr Thomas and PCSO Trott. Cllr James was thought to have been away, but subsequently notified the Clerk that he had mistaken the date, for which he apologised to the Council.
Meeting adjourned for the Open Forum, at which matters discussed included a planning application for Honeysuckle Cottage, including history of site; flood zones at the Talbot Arms.
2. **Adoption of Minutes:** It was resolved unanimously to adopt the minutes of the September 2015 meeting (proposed Cllr Turner, seconded Cllr Kidson).
3. **Matters arising:** none.
4. **Pecuniary or other interests.** None.
5. **Planning: Applications considered by the Planning Committee:** (see committee minutes for full details).
 - **16 Barnes Meadow.** T1, Sycamore - Lift crown by 2-3m and thin crown by 15-20%. T2, Ash - Thin crown by 15-20% and reduce crown by 3m. T3, Sycamore - Lift crown by 2-3m, reduce crown by 3m, thin crown by 15-20%. *No objection.*
 - **Greenways Gore Lane.** T4, Ash - Lift crown by 2-3m, reduce crown by 3m, thin crown by 15-20% and remove 1 large branch overhanging the pathway. *No objection.*
 - **Fayre View Lime Kiln Lane.** Construction of detached garage and 2no dormer windows to the south east roof slope of dwelling. house. *No objection.*
 - **Hook Farm Camping and Caravan Site Gore Lane.** Proposed additional 35 tent pitches, alterations and extensions to toilet block. *No objection.*
 - **3 Rhode Hill Mews Rhode Lane.** G1: 3 x Cupressys Sp. - Fell. *No objection.*
 - **Lark Rising Spring Head Road (amended plans for extension).** Erection of two storey side extension and single storey rear extensions (demolition of existing conservatory) incorporating balconies to first floor east elevation. *No objection.*
 - **The Old Dairy House Rhode Lane.** Conversion of garage outbuilding to ancillary residential/holiday let. (No new paperwork, just a new proposal instead of removal of condition originally imposed). *No objection subject to conditions.*
 - **Coombehayes Barn Wadley Hill.** Removal of condition 2 of application 02/P0756 to allow unrestricted residential use. *Objection.*

Applications granted or refused by EDDC:

- **Talbot Arms Hotel Lyme Road.** Construction of a new dwelling. *Refused on flood risk grounds.*
- **Yawl House Lyme Road FUL and LBC.** Demolition of existing building and erection of new building for use as a water bottling plant and storage. (Extra information). *Approved with conditions.*
- **Harcombe Cross Harcombe Road.** Approval of reserved matters (access, appearance, landscaping, layout and scale) for construction of a single dwelling house, pursuant to outline planning application 13/1975/OUT. *Approved.*
- **Hillside Cottage Yawl Hill Lane.** Construction of single storey side extension, decking and outbuilding. *Approved with conditions re materials.*
- **Lark Rising Spring Head Road (amended plans for extension).** Erection of two storey side extension and single storey rear extensions (demolition of existing conservatory) incorporating balconies to first floor east elevation. *Approved with conditions re bat survey.*
- **The Lookout St Marys Lane.** Construction of replacement dwelling (revised design to 14/2756/FUL) and swimming pool. *Approved with conditions re tree preservation.*

Neighbourhood plan – there will be a final public consultation in early January. The Plan Group will take a draft to East Devon to check that it is fit for purpose, then a referendum will be held after it is examined. “A to Z” poster is being printed, for children at school and also larger banners for public display.

6. **Finance:** The Clerk submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Turner, seconded Cllr Kidson). The Clerk reported that Cllr Garland had checked the bank reconciliation for September, payments made vs bank statement, and October cheques vs invoices. The Clerk then presented her biannual report of expenditure vs budget, and outlined the recommendations of the Finance Committee for a budget preparatory to setting the precept in November.

It was resolved unanimously to appoint Unity Trust Bank as the Council’s bankers, as follows:

“1. The Council wishes to open an account with Unity Trust Bank plc (“The Bank”) and produced to the meeting a copy of the Bank’s terms and conditions for operating an account;

2. The Bank’s terms and conditions are approved and we appoint the Bank as its Bankers;

3. The Bank’s terms and conditions may vary from time to time and we agree to be bound by them;

4. The Mandate for the operation of the bank account(s), payment instructions and banking services be approved and be provided to the Bank by persons authorised to do so in accordance with the Bank’s procedures;

5. The Bank is entitled to rely upon this Mandate until it receives a later Mandate amending it.” (proposed Cllr Kidson, seconded Cllr Pullinger).

It was also resolved to set up a prepaid card for the Clerk to use for online and local purchases, payments into which would be authorised in the usual way (proposed Cllr Turner, seconded Cllr Pullinger).

The following signatories and levels of access were approved:

Cllrs Duffin, Garland, Mason, Turner	Approve payments, sign cheques, view accounts
Clerk, Cllr Pullinger	Set up payments, view accounts

The Clerk noted that Financial Regulations will have to be updated to support online payments.

7. **Correspondence.**

- Please let the Clerk know ASAP if anyone would like to attend the Community Resilience Forum on 10 November from 10am to 4pm at Fingle Glen Golf Resort, Tedburn St. Mary.
- A decision of whether to lease a defibrillator will be taken at the November meeting.
- Cllr Garland will report back on grass-cutting in the parish at the November meeting.
- Clerk to complete the EDDC questionnaire on move to Honiton/Exmouth.
- LR Development Trust representative will be appointed at the November meeting.
- Clerk to find out if there is a maximum period after which an unvalidated planning application is rejected and enforcement is made (re. Hartgrovehill Farm housing units)

8. **Parish council land:** Stafford Mount still waiting for work to start. Cemetery trees need some adjustment to steel tree guards; Cllrs Ostler and Garland to attend to.

9. **Reports to note:**

- i. **Finance:** position at 30/09/15
- ii. **Footpaths** FP65 footbridge – Clerk to follow up again. J Galt said DCC would do the work to install the footbridge on FP65 and Cllr Ostler will stress the need to remove the dogleg in the stream.

- iii. **Highways** – Clerk to follow up tree tunnel at far end Trinity Hill which is esp. dangerous for cyclists/pedestrians with HGV traffic at speed.
 - iv. **Playground.** Cllr Garland will get quotes for a contractor to do all the jobs identified in the report.
 - v. **Meetings attended by Councillors.** DCC Highways conference was attended by Cllrs Garland and Kidson – Cllr Garland will summarise info for next meeting. Seaton Coastal Traffic Group meeting was attended by Cllrs Ostler and Garland. Subsequently, DCC said there had not been enough accidents to justify widening the B3165, but Council wished the Clerk to continue to press for action. Cllr Ostler had attended a KGV meeting, at which there was agreement to the new Village Hall fencing and gate for which Locality funding had been obtained. Cllr Duffin reported that the AONB Forum was well worth attending and very interesting.
10. **Any other business:** Clerk will be retiring at the end of the financial year. Sidmouth Museum would not accept the 1844 Enclosure Records and Map as offered on loan. Therefore, the Council agreed that Lyme Regis Museum, which would accept a loan, be contacted to hold them instead. Cllr Turner to set date for new Snow Warden training, Clerk to publicise.

There being no other business, the meeting closed at 8.40.

Open forum part 2. Plot adjacent 17 Glebelands, and Church St drainage improvements were discussed. Mr D Sole will help with cemetery tree guards if he can. Mrs Denham was reassured about the insurance situation re. the footbridge on KGV land.

Signed Chairman

Date