

The monthly meeting was held in the Village Hall on Wednesday 13th May 2009 at 7.30 pm. Chairman Cllr B Denham.

Present: Cllrs Denham, Clarke-Irons, Brown, Frost, Mason, Pratt, Sellers, Whiting, D Cllr George; 6 members of the public.

1. **Apologies for absence:** Cllr Turner owing to holidays; C Cllr Rogers detained at another meeting.
2. **Election of Chairman:** Cllr Denham was proposed by Cllr Clarke-Irons and seconded by Cllr Mason. Unanimous
3. **Election of Vice Chairman:** Cllr Clarke-Irons was proposed by Cllr Denham and seconded by Cllr Pratt. Unanimous
4. **Appointment of Officers and Sub-Committees:** following appointments were made (en bloc unless otherwise stated):

<i>Position</i>	<i>Names</i>
Planning Committee	Cllrs Whiting (chair), Mason, Pratt, Turner
Footpaths	Cllrs Mason (coordinator), Clarke-Irons, Turner, Whiting, Frost
Internal Audit	Cllr Brown; proposed by Cllr Denham, seconded by Cllr Pratt – unanimous
Maintenance	Cllr Sellers
Children’s Playground	Cllrs Clarke-Irons, Whiting, inspections by Cllr Brown
Emergency Plan	Cllrs Sellers, Clarke-Irons, Turner, assisted by Cllr Whiting
Tree Warden	Mr D Sole

The following representatives to serve on outside bodies

Village Hall	Cllr Pratt
King George Field	Cllr Denham
Uplyme Charities	Cllr Denham
Ring & Ride	Cllr Clarke-Irons
Police Liaison	Deferred – Cllr Sellers to stand in for now
School Trustee	Cllr Frost

5. **Adoption of Minutes.** The minutes of the March 2009 meeting were amended (minor changes to Ring and Ride report; comment on Pencroft Farm planning application edited); adopted and signed. Apology re Pencroft Farm (attached) will be published, written to applicant, and sent to EDDC with request to remove original comment from web site. Unapproved meeting notes go into Parish News before meeting minutes approved (for timeliness). Cllr Denham recommended planning decisions *only* in reports to press and parish by reason of unapproved copy. Proposed Cllr Clarke-Irons, seconded Cllr Sellers – unanimous.
6. **Matters arising.** None
7. **Planning**

Applications dealt with by Planning Sub Committee

- **Sunbeams Rhode Lane** Erection of ground floor extension (with balcony above), decking, and loft conversion, including the construction of 2 dormer windows **Comments:** The Parish Council objects to this application as not being harmonious with other local buildings, and in particular the windows are not considered to be appropriate in scale, size or design and not in accordance with the Parish Design Statement.
- **Upper Cottage Rocombe** Removal of cement finishes and repoint stonework using lime mortar on front elevation **Comments:** The Parish Council has no objections provided that Listed Building Consent is obtained.
- **Upper Cottage Rocombe** Replacement of Crittal windows with timber and replace shed door and window with shutters **Comments:** The Parish Council has no objections to this application, which will improve the appearance of this listed building
- **The Firs, Pound Lane** Fell 4 sycamore; thin large overhanging branch of 1 ash; crown thin by 10% 1 sycamore **Comments:** The Parish Council recommends that this application is dealt with in accordance with its Tree Warden’s recommendations.
- **The Laurels, Lyme Road** Reduce height of 1 sycamore by 1.5m, and reshape side growth to balance and shape **Comments:** The Parish Council has no objections to this application.
- **Lyme Wood Retirement Home Woodhouse Lane** Erection of entrance gates with piers and re-surfacing of vehicular circulation areas **Comments:** The Parish Council has no objection to this application.
- **2 Glebelands** Reduce leaf area of 1 beech tree by a maximum of 25% to include the reduction of height by 4m and side branches by 1-2m **Comments:** The Parish Council concurs with its tree warden’s report and has no objection to this application.

Applications Granted by EDDC

- Pencroft Farm Woodhouse Lane **Amended plans**
- Lymewood Retirement Home, Woodhouse Lane
- Upper Cottage Rocombe
- Knoll View Venlake Lane
- Lyme Wood Retirement Home Woodhouse Lane

Other planning – planning for non-planners sessions are being offered to the public.

8. **Finance** – items (a) and (b) on the agenda (approval of accounts and review of the effectiveness of the system of Internal Audit) were deferred till the next meeting, to allow the former Clerk to explain an apparent omission in the summary.

c) **Current position**

Balances at 30th April 2009

Current Account	£6083.21	Including Restricted Funds of :	
Business Instant Access A/c	£5,350.14	Footpath funds	£2,218.06
Millennium Tree Fund	£55.05	Uplyme Speed Campaign	£879.01
	£11,488.40		£3,097.07

Payments Out

Clerk's salary & expenses	487.88
Chairman's expenses	140.95
Vice-Chairman's expenses	43.60
King George V Playing Field (insurance)	50.00
Insurance	603.10
SLCC subscription	94.00
DPFA subscription	15.00
Donation: KGV Playing Field	500.00
Donation: Axe Valley Ring & Ride	250.00
Donation: East Devon CAB	200.00
Web hosting	75.00
VAT	21.19
	2480.72

Payments In

Parish Paths Partnership	300.00
Bank interest	0.47
Precept	7100.00
	£7,400.47

Web hosting responsibility will be transferred from Logoweb to L Wakeman Ltd.

9. **Footpaths.** The Council hopes to improve the Glen footpath – kissing gates changed for pushchair friendly gates (we pay for installation under Parish Paths Partnership). One or two volunteers still to respond on survey. Council applied for £2000 from PPP - C Cllr Rogers will try to get more money for the path to Lyme if Cllr Mason writes to her.
10. **Highway matters** – correspondence from Devon County Council Highways was read.
11. **Maintenance of Parish Council land.** Cllr Sellers reported a marked improvement in standards with new contractor – nice short grass. Lock on playground gate has been replaced and closer for gate by tennis court fitted. Grass is long by church because of fertiliser application. Contractor will be asked to remove branches from Stafford Mount. The problem of litter dropped in the playground was discussed; the school will be notified, and the Clerk will investigate self-adhesive vinyl signs. Cllr Clarke-Irons proposed that all unregistered Council land should be registered, so deeds do not need to be kept in bank. Seconded Cllr Denham - unanimous.
12. **Affordable housing.** Strip of land near village hall was proposed for affordable housing, and Guinness Trust has finally decided the proposal will go forward. Close of about 6 houses with 2/3/4 beds. Housing needs survey last done 7 years ago – another now required to gauge need. Surveys can be put in Parish News if Council assists D Coates (by end of month). Cllr Denham proposed its distribution to every household, seconded by Cllr Sellers – unanimous.
13. **County Councillor's report** was read by the Chairman in her absence. C Cllr Rogers reported about the Stop Line Way, the Tour of Britain cycle race, increased highway spending, and the County Council's debt.
14. **District Councillor's report:** DAPC's further submission to the Boundary Commission was against unitary suggestions. Planning applications: Willow Cottage was refused under delegated powers. Lydwell House site – 2 4-bed houses are being applied for. Rubbish dumping at Rocombe needs to be investigated.
15. **Meetings attended by Councillors** – none.
16. **Correspondence** was read out by the Clerk. DAPC newsletter announced a council healthcheck – the Clerk was asked to find out how much this costs and how many can attend.
17. **Any other business** – strimming under hedgerows for walkers on Lyme Road from roundabout to Lymewood – on right. The Clerk will ask B Hoare if this can be done.

There being no other business, the meeting closed at 8:53 p.m.

Signed Chairman

Date