

The Council meeting was held in the Village Hall on Wednesday 12th June 2013 at 7:15pm. Chairman Cllr Whiting.

Present: Cllrs Frost, Garland, Mason, Ostler, Pratt, Turner, Wellman, Whiting and 5, later 7, members of the public.

1. **Apologies for absence** were received from Cllrs Brown (unwell) and Forrester (on holiday), also PCSO Wooster and D Cllr Thomas.

Meeting was adjourned for the Open Forum, beginning with a summary of the situation regarding the churchyard.

2. **Adoption of Minutes:** It was resolved unanimously to adopt the minutes of the May 2013 meeting (proposed Cllr Garland, seconded Cllr Wellman).
3. **Matters arising:** the Clerk is still waiting to hear back from a contractor about the tree survey. Cllr Turner to give a list of PPE/flood self-help equipment for Clerk to purchase (Cllr Frost has 6 tabards). Cllr Mason will water triangle trees, so Horticultural Society will be asked to plant them. Cllrs Garland and Ostler will assist if necessary.
4. **Pecuniary or other interests.** No requests for dispensation were received or interests declared.
5. **Planning:** no applications had been received since the last meeting. Clerk will respond to Review of Mineral Planning permission re Shapwick Quarry regarding sight lines from Hill Farm.

Applications granted by EDDC:

- **Pencroft Farm Woodhouse Lane.** Proposed change of use from existing stable block to single holiday let unit including infilling of overhang and construction of glazed canopy. *Withdrawn*
- **7 Glebelands.** Garage extension and lowering of section of rear garden. *Approved with conditions*
- **8 Cooks Mead.** Single storey rear extension with decking and steps. *Approved with conditions*
- **Rhode Cottage Rhode Lane.** Construction of first floor extension. *Approved with conditions*
- **Sunbeams Rhode Lane.** Construction of ground floor extension (with balcony above), decking, construction of 2 dormers to enable loft conversion. *Approved with conditions*
- **Talbot House Rhode Lane.** Replacement balcony, balustrading and ladder for fire escape access. *Approved*
- **Beech Grove House Rhode Lane.** Construction of three bay car port. *Approved*
- **Land adjoining Gore Lane.** Construction of dwelling and improvements to access. *Approved with conditions*

WDDC has made representations to D Cllr Thomas regarding joint neighbourhood planning. Councillors decided that although co-operation with Lyme Regis TC was a good idea, a joint plan for both areas would not serve Uplyme well should there be any disagreements. (The plan must be put to a referendum before it comes into force, and Lyme's much larger population would inevitably dominate the result.)

The Clerk will ask D Cllr Thomas to push for determination of the application on the Yawl Hill lane track. Councillors were concerned both about the environmental implications of spreading hazardous waste (planings) on agricultural land, and the possibility of enforcement being continually delayed by repeated retrospective applications.

6. **Finance:** The Clerk submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Wellman, seconded Cllr Ostler).

The Clerk reported that the internal audit was successfully concluded and only 10p found amiss, now corrected. The Annual Return has been sent to the external auditors.

Cllr Garland presented his costings for installation of handrails in the Cemetery, viz. £1364.96 for materials, and an estimated £600 for labour. It was resolved unanimously to approve the works, subject to funding being available (proposed Cllr Whiting, seconded Cllr Turner). Locality funds of up to £1850 have been agreed in principle, there is still £1430 in the cemetery works reserve, and a parishioner has offered a grant; therefore the Council agreed that Cllr Garland could start the works the following week.

It was resolved unanimously to order a sign for the Stafford Mount garden (proposed Cllr Garland, seconded Cllr Pratt). The cost will be less than the £58 quoted, as a smaller sign (max 600mm wide) was required.

It was resolved unanimously to authorise the purchase of the new edition of Local Council Administration ("the Clerks' Bible") when it is published (proposed Cllr Frost, seconded Cllr Garland).

7. **Correspondence.** East Devon AONB Sustainable Development Fund – Council should put in a bid for a barrier for Trinity Hill car park to stop HGVs dumping waste. Cllr Whiting agreed to be the contact for the Connecting Communities Network. Any specific items for lengthsman need to be with the Clerk by the next meeting. Cllr Turner wishes to go to roadworks liaison meeting with LRTC if timing allows, otherwise Cllr Whiting will attend.

8. **Maintenance of Parish Council land.** Cllr Pratt will affix the timetable to the bus shelter in the face of the continued inaction of First Bus to rectify this defect for many months. Cllr Ostler will donate 2 wheelie bins for use in the cemetery for landfill and green waste. There is a gap in the Crogg Lane hedge at Stafford Mount that needs investigation, and planting.
9. **Churchyard** – Cllr Whiting had presented his report during the Open Forum, and Councillors discussed the application of legislation which seemed entirely biased towards the Parochial Church Council and against the taxpayers of the Parish. It was reluctantly agreed that the Chairman should sign the form agreeing that the churchyard was full for burials, and that a lot more information was necessary before a decision could be made about whether the Council or EDDC should take over maintenance.
10. **Flooding WP:** a report of progress since the last meeting was made by Cllr Whiting. Keith Steel has been unresponsive despite numerous requests, and D Cllr Thomas will be asked to chase his superior for survey and consultation results. Clerk also to write to KS’s superior asking for a response by 29th June if none forthcoming. Martin Hutchings of DCC has listed the priority towns for Devon, and Uplyme is 11th of 17. Insurers have repaired the east side of the stream by FP10. No news has been received from KGV Trustees re: the works they notified – any channel must follow Environment Agency approved designs (currently thought to be a piped section at the overflow and with the channel discharging onto grass before it enters the River Lim).
11. **Reports to note.**
 - i. **Finance** to May 31st 2013.
 - ii. **Footpaths.** FP70 – Cllr Turner will strim. FP60 at bridge – gateway needs scalping underneath – Clerk to request Emma Hellier to repair.
 - iii. **Highway matters.** Clerk to ask C Cllr Knight about meeting re: effective works at Cannington, and getting overhanging trees cut near Hartgrove Hill and Park Farms. Lengthsman effort needs local input to direct it, for the most important places.
 - iv. **Lengthsman:** Musbury PC is keen. Clerk to ask C Cllr Knight how much money the Council would get to do it itself.
 - v. **Emergency plan** - Cllr Turner reported on work with Kate Taylor of the Environment Agency. Event will be set up in September to help local residents, and to recruit flood wardens to assist Cllr Ostler (Cooks Mead) and Cllr Pratt (Venlake). Clerk to order another bag of sand for Cllr Pratt. It was resolved unanimously to add Cllr Turner’s flowchart for flood procedures to the Emergency Plan (proposed Cllr Whiting, seconded Cllr Garland).
 - vi. **Affordable Housing:** now occupied. Clerk to write to Guinness asking about a barrier on the footpath opposite the filling station. Councillors noted that residents often crossed at the roundabout, which is very dangerous.
12. **Any other business.** Clerk will be away from 2nd-5th July so any items for next meeting need to be with her by a fortnight before, as papers will be early.

There being no other business, the meeting closed at 8.55 p.m.

Signed Chairman

Date