

The monthly meeting was held in the Village Hall on Wednesday 10th June 2009 at 7.30 pm. Chairman Cllr J Clarke-Irons.

Present: Cllrs Clarke-Irons, Brown, Mason, Pratt, Turner, Whiting; 7 members of the public (2 of whom left after item 4).

1. **Apologies for absence** from Cllrs Frost and Sellers owing to holidays, D Cllr George owing to ill health, and Cllr Denham owing to other commitments.
2. **Adoption of Minutes:** The minutes of the May 2009 meeting were adopted and signed.
3. **Matters arising:** none
4. **Planning**

Applications dealt with by Planning Sub Committee

- **The Beeches, Yawl Hill Lane** Erection of garage (revised siting to planning permission 07/1799)
Comment: *The Parish Council has no objection to this application.*
- **Land Adjacent Lydwell House Lyme Road** Erection of 2no 4 bedroom detached dwellings with garaging
Comment: *These over-bland and large scale designs should be made smaller and more interesting - see Uplyme Parish Plan Design Statement page DS-3 - height, scale and character of buildings. The Parish Council therefore recommends refusal of this application.*
The developers acknowledge the presence of unstable greensand (see Adrian Brown Associates report) where uncontrolled building work could endanger the adjacent property (Abbotswell), which is above the site. Although acknowledging this by use of piles inserted by clam auger, reference is still made to steel sheet piling for deep excavations, which could cause subsidence due to vibration.
Subsidence, slip circles, drawdown of groundwater etc. must be avoided for any works on this site.
Letters of objection from 2 parishioners were summarised.
- **Upper Cottage Rocombe** Installation of replacement entrance door **Comment:** *The Parish Council has no objection to this application.*
- **Land At Clanbury Rhode Lane** Erection of dwelling with new vehicular pedestrian access (approval of reserved matters 05/0760/OUT) **Comment:** *The Parish Council considers that this design is most inappropriate for this part of Uplyme, being within an AONB. It does not follow the guidance given in the Uplyme Parish Design Statement, Guidance Note 02 regarding height, scale and character of building, use of low pitch (35-45 degree) pitched roof, and vertical emphasis by proportioning and positioning of windows and entrances or use of local materials. This guideline has been approved by EDDC and should be followed unless for very good reasons, and no such reasons are given.*
Query use of soakaway for surface water, as this may not be suitable for the topography and ground conditions.
A letter from the Chairman to the EDDC Planning Department, concerning the above application, was read out.

Applications being considered

- **Recreational ground for Woodroffe School Barbers Lane** Erection of replacement storage unit and open-fronted shelter
- **Seaforth Yawl Hill Lane** Construction of raised decking area including new access door and replacement window

Applications granted by EDDC

- **Upper Cottage Rocombe** Replacement of Crittal windows with timber and replace shed door and window with shutters
- **Sunbeams Rhode Lane** Erection of ground floor extension (with balcony above), decking, and loft conversion, including the construction of 2 dormer windows
- **The Laurels Lyme Road** Reduce height of 1 sycamore by 1.5m, and reshape side growth to balance and shape
- **Lyme Wood Retirement Home Woodhouse Lane** Erection of entrance gates with piers and re-surfacing of vehicular circulation areas

Application refused by EDDC

- **Willow Cottage Springhead Road** Erection of detached dwelling

Other planning – Parish Plan is now 4 years old – committee should be reinstated to review it and report to Parish Council on any action required. Proposed Cllr Whiting, seconded Cllr Mason – unanimous.

5. **Finance**

- a) **Review of the effectiveness of the system of Internal Audit.** The Clerk detailed what systems were in place viz. 1) All cheques signed by two councillors. 2) Any payments in excess of £250 to be agreed by the full council. 3) Quarterly audits carried out by a member of the council. 4) Accounts audited annually by an independent Internal Auditor. The council deemed the internal audit procedures to be effective.
- b) **Approval of accounts for year ended 31st March 2009**
The Responsible Finance Officer (the Clerk) presented the accounts to the councillors and read out the Annual

Governance Statement including statements 1 to 9 which were approved by the Parish Council and signed by the Chairman & Clerk. Cllr Clarke-Irons proposed that “the accounts be adopted by the Council”, seconded by Cllr Whiting and carried unanimously.

c) **Current position**

Balances at 30th May 2009

Current Account	4,316.62	Including Restricted Funds of :	
Business Instant Access A/c	5,350.39	Footpath funds	£2,218.06
Millennium Tree Fund	55.05	Uplyme Speed Campaign	£879.01
	<u>9,722.06</u>		<u>£3,097.07</u>

Payments Out

Gate closer	334.99
Former clerk's retirement gifts	44.47
Former clerk's expenses	25.24
Grounds maintenance	508.33
Current clerk's salary (incl £250 training allowance)	660.28
Current clerk's expenses	4.37
Web hosting	120.00
VAT	68.91
	<u>1,766.59</u>

Payments In

Bank interest	0.25
(note refused CUP cheque, 404.50)	
	<u>£0.25</u>

6. **Footpaths** – an unofficial stile was sorted out with landowner by Cllr Mason. Parishioner worried that ‘urbanisation’ is intended on Glen path. Not so: improvements will be minimal and sympathetic. Kissing gates will probably be replaced by 2-way swinging gates, more accessible than sliding ones. Clerk to copy letter asking for funding to C Cllr Knight.
7. **Highway matters:** flailing of hedge between Cooks Mead and Limekiln Lane is scheduled by Highways.
8. **Maintenance of Parish Council land:** grass between the graves in the cemetery is long. Clerk to tell Cllr Sellers. The payment to the contractor was agreed.
9. **Affordable housing:** there will be a display in the Village Hall, 4-7pm by Guinness Trust on 30th June. Design comments have already been made by Cllr Whiting and Cllr Denham. Housing needs survey – Whalley Lane still to be delivered. Cllr Whiting will attempt to deliver these.
10. **Church clock:** work costing over £2,500 is planned. Cllr Denham had proposed that “the council donate £500 towards the restoration of the church clock”; which proposal was rejected unanimously; Cllr Clarke-Irons proposed that “the Parish Council offer to cover the VAT on the cost of restoration”. After discussion, Cllr Clarke-Irons’ proposal was seconded by Cllr Turner – unanimous.
11. **County Councillor’s report** – none. Cllr Clarke-Irons proposed that the Clerk should write a letter to our former Councillor Margaret Rogers, thanking her for all she had done for the Parish over many years. Seconded by Cllr Turner – unanimous.
12. **District Councillor’s report** – none.
13. **Meetings attended by Councillors:** Cllr Clarke-Irons attended the parish visit by the EDDC tree officer, and asked the tree warden to report more fully in the Open Forum. Cllr Denham attended the Axminster Farming display, Lyme Mayor Making and Fossil Festival on behalf of the Council.
14. **Correspondence:** the clerk read out a number of items of correspondence and proposed replies for the Council’s consideration. [After the meeting, Terry Sweeney asked if he could represent the parish at the AONB forum if no councillors wished to attend.]
15. **Any other business:** item for next month’s agenda re: Glebelands trees and TPOs.

There being no other business, the meeting closed at 8:25 p.m.

Signed Chairman
Date