

The Council meeting was held in the Village Hall on Wednesday 8th February 2012 at 7:15pm. Chairman Cllr Mason.

Present: Cllrs Brown, Clarke-Irons, Forrester, Frost, Killingback, Mason, Pratt, Turner, and 5, later 6 members of the public.

1. It was resolved unanimously under the provisions of the Public Bodies (Admission to Meetings) Act 1960 that the public be excluded from the meeting for item no. 18 on the agenda because publicity would be prejudicial to the public interest by reason of the confidential nature of the business (proposed Cllr Brown, seconded Cllr Turner).
2. The meeting was adjourned at 7:20pm for a talk on the Active Villages Project, and the open forum, and reconvened at 7:38pm.
Apologies for absence were accepted from Cllr Whiting who is on holiday, and Terry Sweeney.
3. **Adoption of Minutes:** The minutes of the January 2012 meeting were adopted and signed.
4. **Matters arising:** Jubilee celebrations, if any are to be done, must be organised soon.
5. **Planning:** affordable housing ground will be broken in March.

Applications dealt with at meeting

- **Harcombe House Harcombe** G1 Fell 12 Cypress trees. It was resolved unanimously to respond as follows: *The Parish Council does not object to this application, subject to the prompt replacement of the cypress trees by fewer native trees. This is not establishing a precedent for trees being removed for reasons of shade* (proposed Cllr Clarke-Irons, seconded Cllr Brown). The Parish Tree Warden considers that the adjoining ash trees can be felled, but the oak should only have dead wood removed.
- **May Cottage Venlake** Construction of single storey side extension. It was resolved unanimously to respond as follows: *The Parish Council supports this application* (proposed Cllr Brown, seconded Cllr Pratt).
As a separate matter, Cllrs noted the concerns listed in Mrs Denham's letter, but had made site visits.
- **Greenfields Woodhouse Hill** Extensions and alterations including enlargement of rear dormer, construction of suspended vehicle standing area and creation of new access. It was resolved unanimously to respond as follows: *The Parish Council does not object to this application, subject to Highways approval of the access arrangements and a condition that the garage must not be occupied as a separate dwelling* (proposed Cllr Brown, seconded Cllr Turner).

Applications granted by EDDC since last meeting

- **Land At Red Lane Cross Rocombe.** Retention of field shelter for equine use. *Granted retrospectively.*

6. **Governance:**

Terms of reference for the planning committee were adopted as follows.

1. Planning applications will normally be dealt with at Council meetings, taking into account the opinions of members of the Planning Committee.
2. If a public Planning Committee meeting is necessary to respond in time, the Planning Committee is delegated to make a response on behalf of the Council.
3. If an application concerns a minor matter in the opinion of the Planning Committee Chairman, and the Planning Committee members are unanimous in their comments, and no public objections are received, and the matter cannot be dealt with as above, informal comments will be passed on to EDDC and ratified at the next Council meeting.

Wording for comments made under provision 3 above was agreed:

There has not been time for this application to be formally considered by the Council. Members of the Planning Committee have made these comments, which will be formally ratified at the next Council meeting: ...

It was resolved unanimously to amend Standing Orders with regard to planning, publication of council notices, and notice period for items for decision (copy attached) (proposed Cllr Killingback, seconded Cllr Brown).

Meeting was suspended to hear PCSO's police report at 8pm and resumed at 8:08pm.

7. **Finance:** The Clerk reported on the position at 31st January 2012:

Bank balances at 31st January 2012		Payments Out	
HSBC Current Account	2183.36	Grounds maintenance	516.67
HSBC Deposit Account	24245.09	Clerk's expenses	9.94
	<u>26428.45</u>	Clerk's salary	371.11
		Hall hire	6.00
Reserves		Salt spreader	1312.00
Footpath funds	3788.06	Noticeboard	720.00
Uplyme Speed Campaign	379.01	Repairs	60.00
Playground funds	785.83	VAT	406.40
Millennium Copse	2198.78		
Millennium Tree Fund	55.06		<u>3402.12</u>
Cemetery repairs	5000.00		
Big Lottery funding (closed)	0.00	Payments In	
Locality funding (closed)	0.00	Bank interest	1.05
Salt spreader funding (closed)	0.00	Cemetery fees	230.00
PAYE due	141.80	Donation	50.00
Total reserves	<u>12348.54</u>		
General fund	14079.91		<u>281.05</u>
Total funds	<u>26428.45</u>		

The Clerk submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Killingback, seconded Cllr Turner).

cheque #	payee, re	amount
100080	G Sims - grounds maintenance January	516.67
100081	L Wakeman - Clerk's expenses	17.64
100082	L Wakeman - Clerk's salary	370.91
100083	B Mason - travel expenses	7.75
100084	J Clarke-Irons - travel expenses	8.35
100085	Uplyme Village Hall - hall hire 2012	342.71
100086	Village & Urban - noticeboard delivery charge	24.00

The Clerk noted a technical correction to the October 2011 minutes that was necessary for the accounts: salt spreader purchased under Highways Act 1980, not s137 of LGA. Transfer to playground funds of toddler slide funding should have been made in the statement.

8. **Correspondence.** The Clerk summarised correspondence received. The following items were agreed:

- Invitation to recommend local worthy plus companion for Jubilee Garden party in Exeter. (Would require chairman's allowance to pay the £5/head contribution requested.) The Chairman will ask Mrs Denham if she would like to attend.
- *Planning System Explained* workshops arranged by DALC. At the DALC meeting, Lesley Smith said she would try to arrange one in East Devon, as the nearest was Tiverton. Will cover neighbourhood plans in more detail. Cllr Whiting will be asked to attend if possible.
- EDDC Housing Seminar on Wednesday 29 February 2012 -3 delegates per council invited including Clerk. The Council did not wish to send representatives.
- Invitation to Chairman, Clerk, plus one other councillor to attend Jubilee Celebration at EDDC on 17th May. The Council did not wish to send representatives.
- Request from Devon RCC to help them identify BT green boxes supplying broadband in Uplyme; Clerk to tell them that BT Openreach has this information already.
- Council asked to vote on 2 projects for C Cllr Knight's capital funds. It was agreed to vote for a viewing platform in Axmouth and improvements to Rousdon Village Hall.

9. **Footpaths:** permissive path now open, and scalplings donated by Cllr Turner were put down by J Fowler. Finger post needed for Venlake end. Councillors should speak to people using the rest of the field asking them to keep to the paths. FP86 – sign and post destroyed at Yawl Hill Lane. BP72 off Carswell/YHL, post still not replaced. FP79 on Coach Road, post not replaced. FP3 steps will be repaired in due course according to DCC officer.
 10. **Highway matters:** The defects list was circulated. Grit bins – should eventually be delivered in 2-3 days. Cannington Lane thick ice was salted using spreader. Emergency plan needs updating – Cllr Turner will present for approval next month. Cllr Killingback was appointed onto the Emergency Plan Working Party. 6 monthly meetings of the WP will be held to keep it up to date. Residents should contact any cllr if snow warden assistance is needed.
 11. **Maintenance of Parish Council land:** Cllr Brown met with the contractor to discuss his performance and reported on the remedial actions being taken. Contractor’s payment for December was agreed. Cemetery tap needs stopcock and lagging; Cllr Brown will report on replacement of compound gates in cemetery. Panel of Cllrs Mason, Brown, and Pratt was appointed to interview a shortlist of contractors; the Clerk reported on response to ads for handymen. A working party to make recommendations on Stafford Mount was appointed: Cllrs Frost, Forrester, and Killingback.
 12. **Playground:** nothing to report.
 13. **County Councillor’s report.** none
 14. **District Councillor’s report.** EDDC Council tax should stay the same. Side waste will no longer be collected.
 15. **Meetings attended by Councillors.** Chairman and Clerk attended a DALC Localism meeting on 31st. Cllr Clarke-Irons attended a Ring & Ride finance meeting; will be a group meeting 15th March Exeter. Cllr Frost attended a meeting about the Lyme Medical Centre. Public meeting 8th March in Lyme. New mgmt team is being sought now for November start. School Trustee meeting – places in demand, no new children can be accommodated. New school committee still active.
 16. **Any other business:** a walnut tree was proposed for the grass triangle.
 17. **Declarations of interest** with respect to item 18: Cllr Forrester, Cllr Frost both declared personal and prejudicial interests.
- The meeting was suspended at 9:30 for the open forum, and reconvened *in camera* at 9:40. Cllrs Frost and Forrester left before the next item.
18. **Tenders.** The Clerk had received 8 bids, which were opened in the presence of the Council. A shortlist was drawn up and the Clerk will make arrangements for interviews.
- There being no other business, the meeting closed at 10.15 p.m.

Signed Chairman
 Date