

The Council meeting was held in the Village Hall on Wednesday 11th April 2012 at 7:15pm. Chairman Cllr Mason.

Present: Cllrs Brown, Clarke-Irons, Forrester, Frost, Killingback, Mason, Pratt, Turner, Whiting, and 6 members of the public.

1. The meeting was adjourned at 7:16pm for the open forum, and reconvened at 7:31pm.
Apologies for absence – C Cllr Knight, D Cllr Thomas, PCSO Wooster.
2. **Adoption of Minutes:** The minutes of the March 2012 meeting were adopted and signed.
3. **Review of Action Log:** Names were assigned to unclaimed items and a new one was added.

4. **Planning**

Affordable Housing: Cllr Whiting reported that contractor is appointed; completion expected February 2013.

Neighbourhood plan: DCLG paper on designation of Neighbourhood Areas. Some actions need to be done by EDDC beforehand. Liaison with Lyme Regis TC will be necessary.

Applications dealt with at meeting

- **Pitt White Mill Lane.** T1 - Horse Chestnut: Fell. *The Parish Tree Warden's report (obtained after the Council meeting) is indeterminate and the Committee requests that the opinion of Mr Colman be sought. Without his expert advice, the Council felt that the reasons given for felling were invalid.*
- **The Roost Spring Head Road.** Alterations to building including construction of parapet wall to existing garage and re-design of dormer to form enlarged ancillary accommodation. It was resolved unanimously to respond as follows: *The Parish Council has no objections, subject to Highways approval (proposed Cllr Whiting, seconded Cllr Turner).*
- **Coombe Warren Gore Lane.** Construction of detached garden building. It was resolved unanimously to respond as follows: *The Parish Council has no objections, subject to a condition that it is only used as a garden shed (proposed Cllr Whiting, seconded Cllr Killingback).* Plans sent by EDDC did not actually show where the building was.
- **Hunters Croft Charmouth Road.** Retention of lake and alterations to field access. It was resolved unanimously to respond as follows: *The Parish Council has no objections, subject to Highways approval (proposed Cllr Whiting, seconded Cllr Turner).*

Applications granted by EDDC since last meeting

- **Post Office Lyme Road.** Demolition of existing single span storey shop unit to facilitate construction of 2 storey residential units. *Granted with conditions.* It was noted that the conditions requested by Uplyme Parish Council were ignored.
- **24 Barnes Meadow.** Fell 2xCupressus leylandii.
- **Jasmin Cottage Crogg Lane.** Construction of replacement side extension to provide annexe.
- **Land To West Of Reservoir Shire Lane.** Replacement of 3no. antenna, replacement of one and installation of one additional ground based equipment cabinet.

5. **Finance:** The Clerk reported on the position at 31st March 2012:

Bank balances at 31st March 2012		Payments Out	
HSBC Current Account	525.60	Grounds maintenance	516.67
HSBC Deposit Account	21753.21	Clerk's expenses	24.24
	22278.81	Clerk's salary	371.11
		Travel expenses	35.10
Reserves		Noticeboard installation	155.50
Footpath funds	3788.06	PAYE	212.60
Uplyme Speed Campaign	379.01	Insurance premium	472.18
Playground funds	2335.83	Stamps	50.93
Millennium Copse	2198.78	B Mason - Chairman's allowance	10.00
Millennium Tree Fund	55.06	Councillor's allowance	50.00
Cemetery repairs	5000.00	VAT	0.00
PAYE due	50.80		1898.33

Total reserves	13807.54	Payments In	
		Bank interest	0.00
General fund	8471.27	Cemetery fees	525.00
Total funds	22278.81		525.00
		Transfers	
		From deposit to current	493.00

The Clerk explained that she had taken emergency action to repair the cemetery tap. She submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Turner, seconded Cllr Killingback).

cheque #	payee, re	amount
100097	G Sims - grounds maintenance March	516.67
100098	L Wakeman - Clerk's expenses	14.04
100099	L Wakeman - Clerk's salary	391.11
100100	Uplyme Village Hall - room hire	6.00
100101	T Young - cemetery tap repair	55.00
100102	Replay Maintenance - wetpour repair	59.40
100103	SLCC - subscription	97.00
100104	DALC - subscription	355.73
100105	Parish Online - GIS subscription (OS maps)	24.00
100106	Data Protection registrar - registration fee	35.00
100107	Axe Valley Ring & Ride grant	250.00
100108	Citizens Advice Bureau Bridport - grant	200.00
100109	Parish Magazine - grant	60.00
100110	Red Cross - grant	60.00
100111	Fields in Trust (KGV field) - grant	500.00

It was agreed that in future, all cheques except that for the contractor could be approved *en bloc*, but the contractor's cheque should be approved separately under the PC land agenda item, after hearing the report.

6. **Correspondence.** The Clerk summarised correspondence received. The following items were agreed:
 - C Cllr Knight asks the Council if it would support amalgamating the £5,000 from last year's capital project under-spend plus the £10,000 from this year so that 3 schemes, from the remaining 3 parishes that did not succeed last year, can be funded. Uplyme Parish Council will get £1,000 this financial year from the normal locality budget. The Council is amenable to this.
 - Milk waste at the Coach Road. Cllr Forrester has asked the MP to see if he can do anything. Cllr Mason will speak to C Cllr Knight and D Cllr Thomas to see if they can assist.
7. **Footpaths:** FP62 diversion – Cllr Whiting does not know why still not open. Steps on FP61 – central handrails have been requested. Cannot be fixed on adjoining walls. Cllr Whiting to look at costs & liability issues. Cllr Turner urged the Council to proceed with the Glen clearance while the weather is dry.
8. **Highway matters:** The defects list was circulated. Letters from L Willmington were summarised by the Clerk. Blue posts at the Spinney in Rocombe stopped an ambulance, and potholes opp. Little Winters are still not mended. Limekiln Lane grit bin in wrong place – resident cannot open gate. Clerk to follow these up. Clerk to write to Midweek Herald and point out that it was Uplyme (esp. Cllr Forrester) that initiated and drove the Hunters Lodge junction review, not Axminster TC as implied in their cover article.
9. **Maintenance of Parish Council land:** Cllr Brown met with the contractor to discuss his performance and reported on the remedial actions being taken. Grass cutting was postponed owing to funeral, compound gate is mended. Clerk to advise him of burial dates in future. Contractor's payment for March was agreed. 21 photos of some alleged grounds maintenance issues were passed to the supervisor for investigation. Stafford Mount Working Party will be asked for minimum actions necessary/costs as a holding measure while other options for the land are investigated. Meeting adjourned at 8.57 for 15 mins to hear from audience on various matters. Clerk to send covenants to Cllr Whiting – Cllr Mason to investigate.

EDDC will not supply an extra public waste bin near Glebelands unless Council pays £280 installation and £200 p/a emptying fees.

Cemetery – safety issues and risk assessment to be discussed at June meeting. Drain covers – paint with anti-slip deck paint (Cllr Mason to investigate), handrails to be considered. ERB book would be £100 to replace now running out – Clerk to devise new system to print certificates in-house instead. Clerk to write to bus company and ask where Whalley Lane stop is.

10. **Playground:** It was resolved unanimously to purchase ‘Little Climber’ slide from supplier in Newton Abbot (proposed Cllr Turner, seconded Cllr Pratt). Weeds in crack between safety surface/cement encourage vandalism.
11. **Emergency Plan:** Cllr Turner presented this to the audience.
12. **Standing orders:** no change was made.
13. **APM:** it was resolved unanimously to hold this immediately prior to the May Council meeting (proposed Cllr Killingback, seconded Cllr Brown).
14. **County Councillor’s report.** None.
15. **District Councillor’s report.** None.
16. **Meetings attended by Councillors.** None.
17. **Any other business:** Affordable housing 106 agreement: Cllr Pratt reported back on situation at Venlake Meadow – there were grounds for suspecting misrepresentation of the local connections of a recent tenant. Cllrs Pratt and Mason will arrange a meeting with EDDC Head of Housing and Guinness Trust to explain the process.

There being no other business, the meeting closed at 9.55 p.m.

Signed Chairman

Date