

The council meeting was held in the Village Hall on Wednesday 13th April 2011 at 7:30. Chairman Cllr Mason.

Present: Cllrs Brown, Clarke-Irons, Denham, Forrester, Frost, Mason, Pratt, Turner and Whiting, and 4, later 5, members of the public. D Cllr Thomas arrived at 8:11.

1. **Apologies for absence** were accepted from C Cllr Knight and PCSO Jones, both of whom are at other meetings; Cllr. Sellers who is unwell, and J Fowler.
2. **Adoption of Minutes:** The minutes of the March 2011 meeting were adopted and signed.
3. **Matters arising:** None.
4. **Planning: applications considered by the Planning Committee**
 - **Churston Harcombe Road** Loft conversion with dormer window on rear elevation and skylights on front elevation. *Owing to financial constraints, the Parish Council has formed no collective view on this application. Individual councillors on the Planning Committee have responded as follows: We have no objections to this application.*
 - **Thorndon Harcombe Road** Construction of two storey rear extension *The Parish Council has no objections to this application*

Applications granted by EDDC:

- **Orchard End Ware Lane** Construction of timber garden room *Granted*
- **Reedmace Woodhouse Lane** Single storey rear extension with pitched roof *Granted*
- **Coombehayes House Wadley Hill** Variation of condition 2 of application 10/1617/COU to allow use as holiday accommodation or ancillary accommodation *Granted with conditions*

Other planning: complaints from Cuckoo Lane residents had been made about site notifications - Cllr Whiting read out EDDC’s response on notification policy. Affordable Housing – meeting with school and Guinness Trust to discuss how the two will work together. Service road and possibly housing position could be very slightly altered to accommodate a school entrance; the two architects will talk directly. Planning approval by EDDC is subject to approval of S106 agreement; this provides for local applicants to have first choice on tenancies. Readers of the *Parish News* meeting report will be referred to the Council’s web site for full details of planning decisions.

5. Finance: The Clerk reported on the **current position at 31st March 2011**

HSBC Current Account	2,642.93	Footpath funds	3063.06
HSBC Deposit Account	15410.53	Uplyme Speed Campaign	879.01
<i>includes £10,000 transfer from current to deposit</i>	18053.46	Playground funds *	821.74
		Millennium Copse	2198.78
		Millennium Tree Fund	55.06
		PAYE due	0.00
		Total reserves	7017.65
Payments Out			
Grounds maintenance	508.33	General fund	11035.81
Clerk's salary	362.18		18053.46
Clerk's expenses	20.19		
PAYE	206.00	Payments In	
Insurance	467.38	Bank interest	0.25
VAT	1.29	Cemetery	250.00
	1565.37		250.25

* Note that annual “top-up” of £50 was omitted in figures reported to the meeting; this has been corrected.

The Clerk submitted the list of current payments for approval:

0015	G Sims - grounds maintenance	508.33
0016	L Wakeman - Clerk's expenses (estimated)	14.66
0017	L Wakeman - Clerk's salary	371.11
0018	L Wakeman - stamps	52.50

0019	P Frost - playground expenses	24.39
0020	J Clarke-Irons - councillor's allowance & travel expenses	22.93
0021	SLCC - subscription	95.00
0022	Parish Online - GIS subscription (OS maps)	24.00
0023	DALC - subscription	344.65
0024	DPFA – subscription (<i>see below</i>)	35.00
0025	Data Protection registrar - registration fee	35.00
0026	Axe Valley Ring & Ride donation	250.00
0027	Citizens Advice Service E. Devon - donation	162.00
0028	Parish Magazine - donation	50.00
0029	Red Cross - donation	50.00
0030	Fields in Trust (KGV field) - donation	500.00

It was resolved unanimously to approve the schedule of cheques except #0024 for payment (proposed Cllr Turner, seconded Cllr Pratt). The DPFA subscription will be reviewed by the Finance Committee and a recommendation made at the next meeting. A reserve of £5000 will be made for future repairs to the cemetery paths.

On the recommendation of the Finance Committee, it was resolved unanimously that the Clerk will be paid a £3.50/month 'working from home' allowance to cover her telephone costs. Policy to be reviewed on appointment of new Clerk. (Proposed Cllr Brown , seconded Cllr Turner).

Furthermore, it was resolved unanimously that zero-limit internet banking will be set up with at least two councillors as authorised users, and they are authorised to lend the current Clerk, Lois Wakeman, the security device. Policy to be reviewed on appointment of new Clerk. (Proposed Cllr Brown, seconded Cllr Denham).

6. **Footpaths:** PPP Grant (£850) has been paid for 2011-12. FP79 post is broken. FP3 Chimney Rock steps are worn. Chairman will look at the condition of the rights of way map and its case by the KGV field entrance.
7. **Highway matters:** The defects list was circulated. The Speed Advisor is still not working; Clerk will ask C Cllr Knight to assist in following up. Cllr Brown will speak to C Cllr Knight to find out why there has been no answer from Paul Wilson about speeding in Yawl Hill Lane. Road closures at Harcombe without notice have been causing problems. Cllr Turner will find a Chapter 8 approved person, and see about getting road signs for a work party to clear Cannington ditches.
8. **Maintenance of Parish Council land:** Contractor's payment for March was agreed. Lime trees at top of cemetery – Cllr Turner will thin them out as recommended by the Parish Tree Warden.
9. **County Councillor's report.** DCC has received an additional £9m for pothole repairs. A library consultation will begin next month. C Cllr Knight has extra locality funding to distribute next year and will be inviting capital projects for consideration. The recycling centre in Seaton will close. Brian Hoare will cover all aspects of highways for the whole of Seaton Coastal. The Clerk will ask C Cllr Knight for 4 salt bins and costings for a speed advisor.
10. **District Councillor's report.** Axmouth has been added to the Seaton Traffic Management Plan. Broadband provision for Trinity has gone out to tender again. The school move team is being augmented with local experts.
11. **Meetings attended by Councillors:** Cllr Clarke-Irons attended the Ring & Ride meeting. Devon bus is booked up 6 months ahead; another will be considered. Bus passes may be usable on the service in future.
12. **Correspondence:** the Clerk presented the list to the Council. The cost for a newspaper ad for the Annual Parish Meeting (£39) was approved.
13. **AOB:** Annual Parish Meeting will be at 7pm on 27th April. Cllr Clarke-Irons proposed a vote of thanks for all Cllr Denham has done for the parish over the years. All correspondence should be copied to the Clerk if written under an individual Cllr's name.

There being no other business, the meeting closed at 8.53 p.m.

Signed Chairman
 Date